

City of Portsmouth, New Hampshire



## Vending (Hawkers and Peddlers) Application

Instructions: Complete all fields. Submit required documentation and payment together. Requirements are outlined on the City Clerk's webpage.

### 1. Applicant Information

Full Name:

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Address:

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Telephone:

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Business Name:

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Business Owner (if different):

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Type of Business:

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Goods Sold:

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Farm/Orchard Products:

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Grown by Applicant:  Yes  No

2. Do you intend to vend from a cart?  Yes  No

If no, describe how and where you intend to vend. Trucks are not allowed in vending spaces.

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3. If vending from a cart, provide cart information

Description:

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Cart Dimensions (width x length):

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Photograph Provided:  Yes  No

Vehicle Plate # (if applicable):

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Registration # (if applicable):

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State (if applicable):

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Note that there are currently only 2 locations available on public sidewalks for carts:

- 8 Market Square
- Hanover Street side of parking garage

These spaces are first-come, first-served. No reservations.

By applying for a vending license, you certify that your cart complies with the size limitations of 52 inches wide and 48 inches long, not including the tongue.

4. If you intend to vend food items, you must obtain any required permit from the Health Department before vending.

5. List all additional employees, contractors or other persons who may vend pursuant to the grant of any license.

Name / Address:

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#### 6. Required Documentation

- Insurance Certificate
- Cart Photograph if applicable
- Health Department permit if vending food items
- Photo ID of all persons who will be vending
- Fee (\$250)

## 7. Certification

I certify that the statements contained in the application are accurate and true. I agree that if issued a vending license I will comply with all applicable local, state, and federal laws and regulations governing my business activities, including health and safety requirements. Noncompliance may result in denial or revocation of any issued license.

Signature:

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Date:

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Printed Name:

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