



Portsmouth, NH City Council

Municipal Complex, 1 Junkins Avenue, Portsmouth, NH
in the Eileen Dondero Foley Council Chambers

April 6, 2026 at 7:00 pm

Register to participate via Zoom. A unique meeting ID and password are provided once you register. To register, click on the link below or copy and paste into your web browser:

https://us06web.zoom.us/webinar/register/WN_hXvZQ42CSgS6PY2IbO9ZZw

Anticipated Non-Public Session

6:45 p.m. – Anticipated Non-Public Session is being held in Conference Room A in Accordance with RSA 93-A:3, II (a), (b) & (c) regarding Personnel Matters.

Agenda

- 1. Work Session**
- 2. Public Dialogue Session (when applicable)**
- 3. Call to Order (7:00 pm or thereafter)**
- 4. Roll Call**
- 5. Invocation**
- 6. Pledge of Allegiance**
 - A. Cub Scouts
- 7. Acceptance of Minutes**
 - A. Minutes (There are no minutes on for acceptance this meeting)
- 8. Recognitions and Volunteer Committee Reports**
 - A. Proclamations:
 - Clean Water Week
 - Poetry Month
 - Public Safety Telecommunication Week

- Sexual Assault Awareness Month

B. *A special thank you to Piscataqua Savings Bank for their donation of the lunch for Student Government Day

9. Public Comment Session

This session shall not exceed 45 minutes; participation may be in person or via Zoom.

10. Public Hearings and Vote on Ordinances and/or Resolutions

- A. First Reading of Amendment to Chapter 11, Article II, Section 11.216 (B) Relative to Sewer Use Changes (***Sample motion – move to pass first reading of the amendment to Chapter 11, Article II, Section 11.216 (B) relative to the establishment of sewer fees and schedule a public hearing and second reading for May 4, 2026***)
- B. Third and Final Reading of Ordinance Amending Chapter 10, Zoning Ordinance to change the zoning designation of the following parcels pursuant to Chapter 10, Article 4, Zoning and District Use Regulations, Section 10.421, District Location and Boundaries, Section 10.421.10 of the Zoning Ordinance (***Sample motion – move to pass third reading as presented***)

11. City Manager's Items Which Require Action

- A. Approval of Seacoast Eat Local Farmers' Market License Agreement (***Sample motion - move to authorize the City Manager to execute the License Agreement as presented, allowing SEL to operate a Farmers' Market at the Municipal Complex on Saturday mornings from May 2, 2026, through October 31, 2026, and that the City Manager is further authorized to negotiate and execute any amendment to the Agreement that she deems consistent with its purpose***)
- B. Updated Resident Access Parking Program (RAPP) Pilot – 2026 & Downtown Workforce Parking Pilot on Parrott Avenue (***Sample motion - move to schedule a first reading for an ordinance amending Chapter 7, Parking, Article I - Parking Meters, Section 7.102, Parking Meter Rates, to establish parking rates for the Resident Access Parking Program (RAPP) Pilot at the April 20, 2026, City Council meeting***)
- C. Tentative Agreement with the School Custodial Employees and the School Cafeteria Employees Bargaining Units (***Sample motion - move to approve the Agreement as presented***)
- D. Request for Public Hearing to Participate in the Clean Water State Revolving Fund - Fleet Street Area Reconstruction Phase 2B (***Sample motion - move to schedule a public hearing and vote at the April 20, 2026 City Council meeting to participate in***)

the NHDES Clean Water State Revolving Fund loan program for the Fleet Street Area Reconstruction Phase 2B project as presented)

- E. Request for Public Hearing to Participate in the State Drinking Water Revolving Fund – Greenland Well PFAS Treatment (***Sample motion - move to schedule a public hearing and vote at the April 20, 2026 City Council meeting to participate in the NHDES Drinking Water State Revolving Fund loan program for Greenland Well Treatment and rescind bonding authority as described in the draft resolution as presented)***)
- F. 134 Pleasant Street Revocable License Request (***Sample motion – move to deny authorization for vehicular egress from 134 Pleasant Street across the Parrott Avenue municipal parking lot)***)

12. Consent Agenda (*Sample motion – move to adopt the consent agenda as presented*)

- A. Letter from JerriAnne Boggis on behalf of the Black Heritage Trail to hold the Juneteenth celebration events on June 19th, 21st, 27th, and 28th, at various locations in the City of Portsmouth (***Sample motion – move to refer to the City Manager with the Authority to Act)***)
- B. Letter from Jodie Tsekrekas on behalf of Cystic Fibrosis Foundation requesting to hold 35/65/100-mile one-day bicycle tour on Saturday, October 3, 2026 (***Sample motion – move to refer to the City Manager with the Authority to Act)***)
- C. Letter from Caleb and Samantha Ginsberg request for permission to Host Youth (Court Soccer) Tournament on the Basketball and Tennis Courts at South Mill Pond Recreational Complex on Saturday, August 1, 2026 (Rain Date: August 8, 2026) (***Sample motion – move to refer to the City Manager with Authority to Act)***)
- D. Letter from Joe Gleason on behalf of the Music Hall requesting the closure of Chestnut Street for the following events:
 - Emerging Artist Benefit Concert on Saturday, May 2, 2026 from 9:00 am to 7:00 pm
 - TedxPortsmouth on Friday, May 8, 2026
 - Seacoast Litfest on Thursday, June 11, 2026, and Sunday, June 14, 2026
 - Telluride by the Sea on Friday, September 25, 2026 through Sunday, September 27, 2026
 - New Hampshire Film Festival Film Festival from Thursday, October 15, 2026 through Sunday, October 18, 2026 8:00 am to 11:00 pm

(Sample motion - move to refer to the City Manager with authority to negotiate and execute a License Agreement)

- E. Letter from Brian Miller on behalf of New England Run for the Fallen requesting to hold the 4th Annual Run which will come through the City of Portsmouth on Sunday, August 16, 2026 (**Sample motion – move to refer to the City Manager with Authority to Act**)
- F. Letter from Russ Grazier on behalf of PMAC requesting to hold a small parade from Friday, April 17, 2026 (**Sample motion – move to refer to the City Manager with Authority to Act**)
- G. Letter from Stephan Infascelli on behalf of Marathon Sports request to hold the Portsmouth 5K on Saturday, May 2, 2026 (**Sample motion – move to refer to the City Manager with Authority to Act**)
- H. Letter from Greg Vaillancourt on requesting the approval of temporary signage to be located at Leary Field during the 2026 baseball season from May 1, 2026 through the end of October 2026 (**Sample motion – move to refer to the City Manager with Authority to Act**)
- I. Letter from Bruce Hurley on behalf of Seacoast Half Marathon Organizing Committee requesting to hold the 21st Annual Seacoast Half Marathon on Sunday, October 25, 2026 (**Sample motion – move to refer to the City Manager with Authority to Act**)
- J. Letter from Seacoast African American Cultural Center requesting to hold the Juneteenth Freedom Walk on June 19, 2026 (**Sample motion – move to refer to the City Manager with Authority to Act**)
- K. Letter from Robinson Family Foundation to request to hold an RFF Basketball Weekend from Friday, July 10, 2026 through Sunday, July 12, 2026 (**Sample motion – move to refer to the City Manager with Authority to Act**)

13. Presentations and Written Communications

- A. Email Correspondences (**Sample motion – move to accept and place on file**)

14. Mayor McEachern

- A. *Appointment of Katelyn Griggs as Acting City Clerk (Clerk Pro Tempore) of the City of Portsmouth, effective April 7, 2026, to serve until a permanent City Clerk is hired. This appointment is made in accordance with the City Charter, Section 4.2, NH RSA 48:8, and NH RSA 669:65 to fill the current vacancy in the office. (**Sample motion – move to appoint Katelyn Griggs as Acting City Clerk (Clerk Pro Tempore) of the City of Portsmouth, effective April 7, 2026, to serve until a permanent City Clerk is hired. This appointment is made in accordance with the City Charter Section 4.2, NH RSA 48.8, and NH RSA 669:65 to fill the current vacancy in the office**)

- B. *Request for a Joint Work Session with the School Board and School Department Regarding the FY27 Operating Budget
- C. Appointments to be Considered:
- Appointment of Elissa Margolin to the Board of Commissioners Portsmouth Housing Authority
 - Appointment of Paula Glynn to the Citywide Neighborhood Committee
 - Appointment of Colleen Ovecka to the Citywide Neighborhood Committee
 - Appointment of Jessica Blasko to the Conservation Commission
 - Reappointment of Mary Loane to the Housing Blue Ribbon Committee
 - Reappointment of Jen Stebbins Thomas to the Housing Blue Ribbon Committee
 - Reappointment of Dagan Migirditch to the Housing Blue Ribbon Committee
 - Reappointment of Andrew Samonas to the Housing Blue Ribbon Committee
 - Reappointment of Byron Matto to the Housing Blue Ribbon Committee
 - Appointment of Eric Weinrieb to the Housing Blue Ribbon Committee
 - Appointment of Caitlin McGrath-Levesque to the Housing Blue Ribbon Committee
 - Reappointment of Richard Duddy to the Recreation Board
 - Reappointment of Lauren Krans to the Recreation Board
 - Reappointment of Erik Anderson to the Housing Blue Ribbon Committee
 - Appointment of Shan Zuidema to the Safe Water Advisory Group
- D. *Appointments to be Voted:
- Reappointment of Jacqueline Cali-Pitts to the Recreation Board (***Sample motion – move to reappoint Jacqueline Cali-Pitts to the Recreation Board***)
 - Appointment of Angus MacDonald to the Portsmouth Housing Blue Ribbon Committee (***Sample motion – move to appoint Angus MacDonald to the Portsmouth Housing Committee***)
 - Appointment of Oliver Chag to the Portsmouth Housing Blue Ribbon Committee (***Sample motion – move to appoint Oliver Chag to the Portsmouth Housing Committee***)
- E. Resignation of Torey Brooks from the Sustainability Committee (***Sample motion – move to accept with regret the resignation of Torey Brooks from the Sustainability Committee and send a letter thanking Torey for her service to the City***)
- F. Resignation of Jason Goodrich from the Arts and Cultural Commission (***Sample motion – move to accept with regret the resignation of Jason Goodrich from the Arts and Cultural Commission and send a letter thanking Jason for his service***)

15. City Council Members

A. Councilor Cook/Councilor Tabor

- ***Prescott Park Master Plan Implementation (*Sample motion – move to request a report back from staff on changes to park renovations in Phase 1A of the Prescott Park Master Plan, and given these changes, how Prescott Park Arts Festival, in partnership with the City, could privately fund a covered stage and any ancillary structures to serve the Festival for the long term future*)**

16. Approval of Grants/Donations

A. Acceptance of Donation from Liberty Mutual for Liberty Mutual Day Volunteers

(*Sample motion – move to accept the donation from Liberty Mutual for Liberty Mutual Day Volunteers to participate in Day of Service activities and restoration projects to be held on Friday, May 8, 2026 and Friday, May 15, 2026 at the direction of the Cemetery Committee as presented*)

B. Acceptance of Portsmouth Certified Local Government Grant - \$27,000

(*Sample motion – move to accept up to \$27,000 from the Portsmouth Certified Local Government Grant and authorize the City Manager to enter into a Grant Agreement as presented*)

17. City Manager’s Informational Items

A. *FlashVote Heat Resilience Survey

B. *Master Plan Open House Reminder

18. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting

19. Adjournment (At 10:30 pm or earlier)

*Indicates verbal report with no attachments

June H. Philbrook, CNHDMC
Acting City Clerk