

PARKING and TRAFFIC SAFETY COMMITTEE
PORTSMOUTH, NEW HAMPSHIRE

CITY HALL CONFERENCE ROOM A
CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

*Members of the public also had the opportunity to join the meeting via
Zoom*

8:30 AM

December 4th, 2025

MINUTES

I. CALL TO ORDER

Vice Chairwoman Erica Wygonik called the meeting to order at 8:30 AM.

II. ATTENDANCE

Members Present:

Public Works Director Peter Rice
Fire Chief William McQuillen
Deputy Police Chief Mike Maloney
Stefanie Casella, Planning Department
Vice Chairwoman Erica Wygonik
Mark Syracuse
Mary Lou McElwain
Barbara Sadick (alternate, voting)

Members Absent:

Chairman Andrew Bagley (excused)
Jane Mitchell-Pate (excused)

City Staff Present:

Eric Eby, City Engineer
Ben Fletcher, Parking Director
Tyler Reese, Project Manager
Jefferson Lane, DPW Administrative Assistant

III. FINANCIAL REPORT

[00:05:53] Peter Rice moved to accept the financial reports dated October 31st, 2025. The motion was seconded by Mary Lou McElwain. Following a question regarding the EV chargers at the Library, the motion passed unanimously.

IV. PUBLIC COMMENT (15 MINUTES)

[00:06:51] There were two speakers: Duncan Craig, 175 State Street, spoke to add resident context to New Business Item A (Sheafe Street, request for additional measures to increase compliance with no parking area near Penhallow Street intersection); Tyler Garzo, 62 McKinley Road, spoke to clarify the difference between the words "accident" and "crash", in hopes the Committee is more cognizant of verbiage in future meetings.

V. PRESENTATIONS

There were no presentations.

VI. NEW BUSINESS

(No public comment during Committee discussion without Committee approval.)

- A. [00:10:25] Sheafe Street, request for additional measures to increase compliance with no parking area near Penhallow Street intersection, by resident. Following a brief synopsis of the area by Eric Eby, Peter Rice moved to refer to staff for evaluation and report back at a future meeting, seconded by Mary Lou McElwain. Following discussion of potential solutions, the motion was put to a vote, passing unanimously.
- B. [00:15:07] Sagamore Avenue, request for traffic calming measures, by resident. Eric Eby described the affected area of Sagamore and elaborated on the resident's concern of varying speed limits. Mark Syracuse moved to refer to staff for evaluation and report back at future meeting, seconded by Peter Rice. Following discussion of the current street conditions and criteria for establishing speed limits, the motion was put to a vote, passing unanimously.

VII. OLD BUSINESS

There was no old business.

VIII. INFORMATIONAL

- A. [00:21:06] Police monthly crash report, follow-up on E-bike safety
- B. [00:25:19] 2 Russell Street construction update
- C. [00:27:03] Congress Street construction update
- D. [00:30:48] Middle Street/Miller Avenue intersection update
- E. [00:31:05] Resident Access Parking Program update to Council

IX. MISCELLANEOUS

- A. [00:32:49] Jessica's Law reminder
- B. [00:35:08] January meeting canceled
- C. [00:35:25] Pedestrian crossing at Maplewood Avenue/Deer Street

X. ADJOURNMENT

[00:39:03] Peter Rice moved to adjourn, seconded by Stefanie Casella. The motion passed unanimously. Vice Chairwoman Erica Wygonik adjourned the meeting at 9:04 AM.

Respectfully submitted,
Jefferson Lane
Administrative Assistant II, Department of Public Works