



September 22, 2025 Meeting Minutes

Archiving Committee on Creating a Public/Private Historical Archive *Portsmouth NH City Hall Conference Room A, 9 - 10:30am*

Attending: Alan Cohen, Charles Doleac, Elizabeth Farish, Christine Frieze, Tom Hardiman, Jeff Keefe, Vincent Lombardi, Kristen Peterson and Emma Stratton.

Absent: Richard Candee

Guests: George Dumas, Portsmouth Resident; Linnea Grim, Strawberry Banke Museum and Andrew Goldstein, Albacore Museum.

Proposed Name: Portsmouth Archive Center

Meeting Opened by Vincent Lombardi: 9:06am

MOTIONED and **SECONDED** to accept August 25, 2025, Meeting Minutes. All in favors; no opposition.

Discussion of:

Organizations 'Conservations Assessments

- City, Christine: Meeting with Barbara this week, to discuss pre-work prep to assist in the process.
- Elizabeth: Discussed 20 year growth space contingency (expectation of growth).
- Jeff: Consider a satellite location for overflow object, not needed in the primary location.
- Andrew: Looking for objects with a provenance and story, as opposed to government technical manuals and objects from the Albacore.
- Vince: A portion of the collection will need to be secured.

Submission to Secretary of State for Incorporation

- Vince: The budget was sent to all in this Committee.
- Jeff: We also need a "Purpose Statement," which can be found in our previous report. We can submit the application immediately.

- Chuck: Requests we send the SOS approved name to the attorney so we can move forward.

Needs for IRS Submission

- 501(c)3 filing: We need to send the budget and Statement of Purpose, and sending to Trevor for submission. Our TIN can be obtained quickly once this filing is complete. At that point, the Blue Ribbon Committee status converts to the next committee format.

Other Business

- Vince: Announcing city council mtg September 24, 7pm, to update the council on progress.
- Finances: Update on attorney fee balance.
- Vince: We need a succession plan for leadership, as (Vince) is not running for re-election.

Next meeting confirmed: October 27, 2025

Meeting Adjourned by Vincent Lombardi: 9:51am

DRAFT