



July 28, 2025 Meeting Minutes

Archives Committee on Creating a Public/Private Historical Archive
Portsmouth NH City Hall Conference Room A, 9 - 10:30am

Attending: Richard Candee, Alan Cohen, Elizabeth Farish, Christine Friesse, Jeff Keefe, Vincent Lombardi, Kristen Peterson and Emma Stratton.

Absent: Charles Doleac, Tom Hardiman.

Guests: George Dumas, Portsmouth Resident; Trevor McCourt, Deputy City Attorney, City of Portsmouth and Andrew Goldstein, Albacore Museum.

Proposed Name: Portsmouth Archive Center

Meeting Opened by Vincent Lombardi: 9:11am

MOTIONED and **SECONDED** to accept June 23, 2025, Meeting Minutes. All in favor; no opposition.

Discussion of:

Organizations' Conservations Assessments

- Strawberry Banke Museum: Barbara Moore finished the Assessment.
- Elizabeth: How should Assessments be submitted? In what form? Discussion stated a PDF.
- PHS: Assessment is done.

City's Conservation Assessments

- Using the services of Barbara Moore.
- Police and Fire Departments will not be included. PW will be minor, as they digitized their inventory

Legal Documents

-Vince: Requests everyone reads the Bylaws to assure they're correct. We will arrange a signing ceremony for a future date.

Other Business

Fundraising: Tie-in with the 250th celebration. Once we are an official 501(c)(3), it's difficult to raise funds without the ability for such donations to be tax deductible.

Jeff: We are in a period of promotion, with 8 months to develop a plan for fundraising. Purpose and Budget needed for the final 501(c)(3) approval.

Website: Update with appropriate data, and invite Monte Bohanan, Director of Communications and Community Engagement.

George Dumas transferred the domain portsmoutharchive.org to the organization, and Vince bought portsmoutharchives.com as a bounce.backup.

Next meeting confirmed: August 25, 2025

Meeting Adjourned by Vincent Lombardi: 9:43am.

DRAFT