



## **June 23, 2025 Meeting Minutes**

Archiving Committee on Creating a Public/Private Historical Archive  
*Portsmouth NH City Hall Conference Room A, 9 - 10:30am*

*Attending:* Richard Candee, Alan Cohen, Charles Doleac, Elizabeth Farish, Christine Frieze, Tom Hardiman, Jeff Keefe, Vincent Lombardi, and Kristen Peterson and Emma Stratton. No zoom attendees.

*Absent:* None

*Guests:* Linnea Grim, Strawberry Banke Museum; Trevor McCourt, Deputy City Attorney, City of Portsmouth

Proposed Name: Portsmouth Archive Center: Name informally approved by the Committee

**Meeting Opened** by Vincent Lombardi: 9:05am

April 28, 2025, Meeting Minutes. There was not a quorum so there are no minutes (and no meeting in May).

Discussion of:

### **City and Organizations 'Conservations Assessments**

City: Collections have been visited; awaiting the start.

PSH: In progress

SBM: In progress

Athenaeum: Complete

Deadline: Needed as soon as possible for fundraising

### **501(c)(3)**

Review and finalize BY-LAWS:

Trevor: Reviewed structure of the organization's entity and textual updates. Also discussed registering the Center's official name with the Secretary of State and migrating the URL to entity.

Review of 501(c)(3) Review and finalize ARTICLES OF AGREEMENT

Trevor reviewed each Article.

Schedule next meeting with Hurwit Associates

Will be scheduled via Trevor, to meet before the next committee meeting on July 28th.

Our next meeting is July 28, 2025.

**Meeting Adjourned** by Vincent Lombardi: 10:15am.

DRAFT