MAYOR'S BLUE RIBBON TASK FORCE ON HISTORICAL ARCHIVES:

Report Sections *proposed*

1. Executive Summary **Jeff & Vince**
2. General Information, including the history of prior efforts **Tom W & Tom H**
3. Current Condition **Elizabeth & Emma**
    a. Example: Lack of appropriate storage, quality of conditions, accommodation of diverse storage needs, etc. (see Tom's Collections Assessment)
4. Description of Need/Issue
    a. Assessment **Elizabeth & Emma**
        i. Member Organizations (include collections, scope and special needs):
            1. City of Portsmouth
            2. The Portsmouth Athenaeum
            3. Strawbery Banke Museum
            4. The Portsmouth Historical Society, and
            5. Such other entities as appropriate
            6. Private Collections
    b. Rationale **Kristen & Alan**

        The history of Portsmouth is:
            1. Nationally recognized as important to the history of the Country and State
            2. Integral to the cultural identity of the city
            3. A major tourism draw
            4. Important to the economic viability of the city
            5. Studied and documented by Scholars from all over the world

6. A repository of information about the people and cultures who have lived in Portsmouth (Piscataqua region)
7. Important for how we shape Portsmouth in the future

5. The Issue **Susan & Tom H**

    a. The city and many organizations (and individuals) currently have and store relevant materials to the history of Portsmouth.
    b. The city and these organizations do not have adequate facilities to properly store and preserve these materials.

6. Recommendations/Goals **Christine**

    a. How the City and Portsmouth private historical organizations can join together to create a facility that meets the needs of archiving important records, with a recommended assessment.
    b. Ongoing, long-range committee to assist with this initiative moving forward.
    c. How the pertinent materials are identified and judged as vital; what should not or cannot be included? What qualifies as Portsmouth history? Flow of ongoing acquired objects.
    d. What archiving methods should be used for each type of material to assure each type is protected effectively?
    e. What space will be required for such an effort? How will the space be identified, procured and maintained?
    f. Scale of acceptable objects for archiving.
    g. How will the ongoing efforts be funded? What are the opportunities for establishing trust funds, local and state monies and private contributions?
    h. How will the archives ongoing leadership and management be structured and implemented?
    i. Structure/architectural needs
    j. Legal

7. Conclusion **unclaimed as of 4/28/23 – assigned later toward the end**