PARKING and TRAFFIC SAFETY COMMITTEE
ACTION SHEET

8:30 A.M. – January 5, 2023
Conference Room A

PRESENT: **Members**: City Manager Karen Conard, Deputy Police Chief Mike Maloney, Public Works Director Peter Rice, Fire Chief Bill McQuillen, Chairman Andrew Bagley, Erica Wygonik, Mary Lou McElwain, Steve Pesci, Mark Syracusa, Harold Whitehouse

City Staff: City Engineer Eric Eby, Parking Director Ben Fletcher, Associate Engineer Tyler Reese

ACTION ITEMS FOR CITY COUNCIL
• None

- **Roll Call**
  Voted to elect Andrew Bagley as Chair, and Steve Pesci as vice chair for 2023.

- **Financial Report**: **Voted** to accept and place on file Financial Report dated November 30, 2022.

- **Public Comment Session**: There were eighteen speakers: Anne Poubeau, Elizabeth Bratter, Rick Becksted, William Davis (Z), Teresa Hill (Z), Jonathan Sandberg (Z) and Martin Ryan spoke regarding Bartlett Street traffic calming. Ryan Baker, Kyle Engle, Katie Miller and Pete Warren spoke regarding overnight camping on City streets. Jim Swisher and Judy Miller (Z) spoke regarding the Fleet Street reconstruction project. Ken Ferrer voiced support for increasing safety on Bartlett, Dennett and Fleet streets. Dan Freund spoke regarding the exit ramp at Maplewood Ave. and Prospect Street. Andrew Cahill (Z) and Thomas Gross (Z) spoke about speeding on Dennett Street. Lenore Bronson spoke regarding traffic calming on Woodbury Ave.

- **February Parking and Traffic Safety Committee Meeting: Voted to** hold the February 2, 2023 meeting in the evening at 6:30.

- **Fleet Street: Presentation of** results of public survey of cross-section alternatives, by Underwood Engineers. Committee to consider and vote at future meeting.

- **Overnight camping on City streets and property: Voted to** request draft ordinance and report back from City Staff at next meeting.

- **Maplewood Avenue, request to prohibit parking between Route 1 Bypass and Dennett Street, by resident: Voted to** place item on file

- **Bartlett Street, proposed mini-roundabout at intersection with Thornton Street, by DPW and residents: Voted to** implement trial of mini-roundabout and collect data for a 1-month period.

- **Dennett Street, request for traffic calming, by resident: Voted to** have staff report back at the next meeting for further discussion, following a site walk.

- **Maplewood Avenue pedestrian signal phasing at Congress, Hanover and Deer Street, status update: Voted to** report back at next meeting.

- **Monthly Accident Report**: *Informational; no action required*.

- **Adjournment**: **Voted** to adjourn10:45 AM.

Respectfully submitted by: Leila Birr

PARKING and TRAFFIC SAFETY COMMITTEE

PORTSMOUTH, NEW HAMPSHIRE

CONFERENCE ROOM A

CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

Members of the public also had the option to join the meeting over Zoom

8:30 AM **January 5, 2023**

MINUTES

I. CALL TO ORDER

Chairman Andrew Bagley called the meeting to order at 8:30 a.m.

II. ATTENDANCE

Members Present:
Chairman Andrew Bagley
Steve Pesci
Erica Wygonik (Alternate)
Public Works Director Peter Rice
City Manager Karen Conard
Deputy Police Chief Mike Maloney
Harold Whitehouse
Mary Lou McElwain
Mark Syracusa
Fire Chief William McQuillen

City Staff Present:
Parking Director Ben Fletcher
City Engineer – Parking, Transportation and Planning Eric Eby
Associate Engineer Tyler Reese

[00:06:31] Peter Rice moved to elect Councilor Bagley as chair of the Parking and Traffic Safety Committee for 2023 and Steve Pesci as vice chair, seconded by Mary Lou McElwain. **Motion passed on a unanimous vote 9-0.**

III. FINANCIAL REPORT

[00:07:49] Harold Whitehouse moved to accept the Financial Report dated November 30th, 2022, and place it on file, seconded by Steve Pesci. **On a unanimous vote, motion passed 9-0.**

Ms. McElwain requested a list of expenditures that come out of the Parking revenue to the general fund. This page from the Budget will be provided in the packet for the next meeting.

[00:10:38] Mr. Rice gave an update on the progress of the Hanover Parking Garage renovations.

IV. PUBLIC COMMENT (15 MINUTES)

This is the time for all comments on any of the agenda items or non-agenda items.

[00:12:40] Peter Rice spoke prior to opening of public comment to let residents know that the Woodbury Ave. traffic calming corridor designs will be presented at the February meeting.

There were eighteen speakers: Anne Poubeau, Elizabeth Bratter, Rick Becksted, William Davis (Z), Teresa Hill (Z), Jonathan Sandberg (Z) and Martin Ryan spoke regarding Bartlett Street traffic calming. Ryan Baker, Kyle Engle, Katie Miller and Pete Warren spoke regarding overnight camping on City streets. Jim Swisher and Judy Miller (Z) spoke regarding the Fleet Street reconstruction project. Ken Ferrer voiced support for increasing safety on Bartlett, Dennett and Fleet streets. Dan Freund spoke regarding the exit ramp at Maplewood Ave. and Prospect Street. Andrew Cahill (Z) and Thomas Gross (Z) spoke about speeding on Dennett Street. Lenore Bronson spoke regarding traffic calming on Woodbury Ave.

[00:13:30] Karen Conard made a motion that the February 2, 2023 meeting be held in the evening at 6:30 PM, seconded by Peter Rice. **Motion passed on a unanimous vote, 9-0.**

[01:12:25] Peter Rice moved to suspend the rules to take up item A under New Business on the agenda first, seconded by Mary Lou McElwain. **Motion passed on a unanimous vote 9-0.**

VI. NEW BUSINESS

(No public comment during Committee discussion without Committee approval.)

A. Overnight parking on City streets and property, request to restrict, by resident. Peter Rice made a motion to request a draft ordinance and a report back from City Staff at next meeting, seconded by Karen Conard. **On a unanimous vote, motion passed 9-0.**

V. PRESENTATIONS

[01:13:50] Presentation of results of public survey of cross-section alternatives for the reconstruction of Fleet Street, by Underwood Engineers. Committee to deliberate and vote on recommendation at future meeting.

VI. NEW BUSINESS

B. [01:47:57] Maplewood Avenue, request to prohibit parking between Route 1 Bypass and Dennett Street, by resident. Eric Eby presented on parking and bicycle accessibility on this section of Maplewood.

Harold Whitehouse moved to place item on file, seconded by Peter Rice. **Motion passed on a unanimous vote, 9-0.**

C. [01:54:57] Bartlett Street, proposed mini-roundabout at intersection with Thornton Street, by DPW and neighborhood residents. Peter Rice moved to implement trial of mini-roundabout and collect data for a 1-month period, seconded by Karen Conard. **Motion passed on a unanimous vote, 9-0.**

D. [02:08:46] Dennett Street, request for traffic calming, by resident. Eric Eby presented result of speed study on Dennett Street.

Peter Rice made a motion to have staff report back at the next meeting for further discussion, following a site walk of the northern end of Dennett Street between Sparkhawk Street and Hunter's Hill Road, seconded by Mark Syracusa. **On a unanimous vote, motion passed 9-0.**

VII. OLD BUSINESS

A. [002:13:22] Maplewood Avenue pedestrian signal phasing at Congress, Hanover and Deer Streets. Harold Whitehouse moved to request a report back at the next meeting, seconded by Mary Lou McElwain. **Motion passed on a unanimous vote, 9-0.**

VIII. INFORMATIONAL

A. [02:14:15] Monthly Accident Report from Police.

IX. MISCELLANEOUS

X. ADJOURNMENT

Peter Rice moved to adjourn at 10:45 a.m., seconded by Mark Syracusa. **On a unanimous vote, motion passed 9-0.**

Respectfully submitted,
Leila Birr, Administrative Assistant Department of Public Works