

Capital Improvement Plan



FY24 – FY29

What is the CIP?

COMMUNITY

Community Capital Planning & Public Input
Opportunity



REVISIT & COORDINATE

Citywide Project Planning Coordination Tool



FUNDING

Fiscal Budgeting & Forecasting Tool

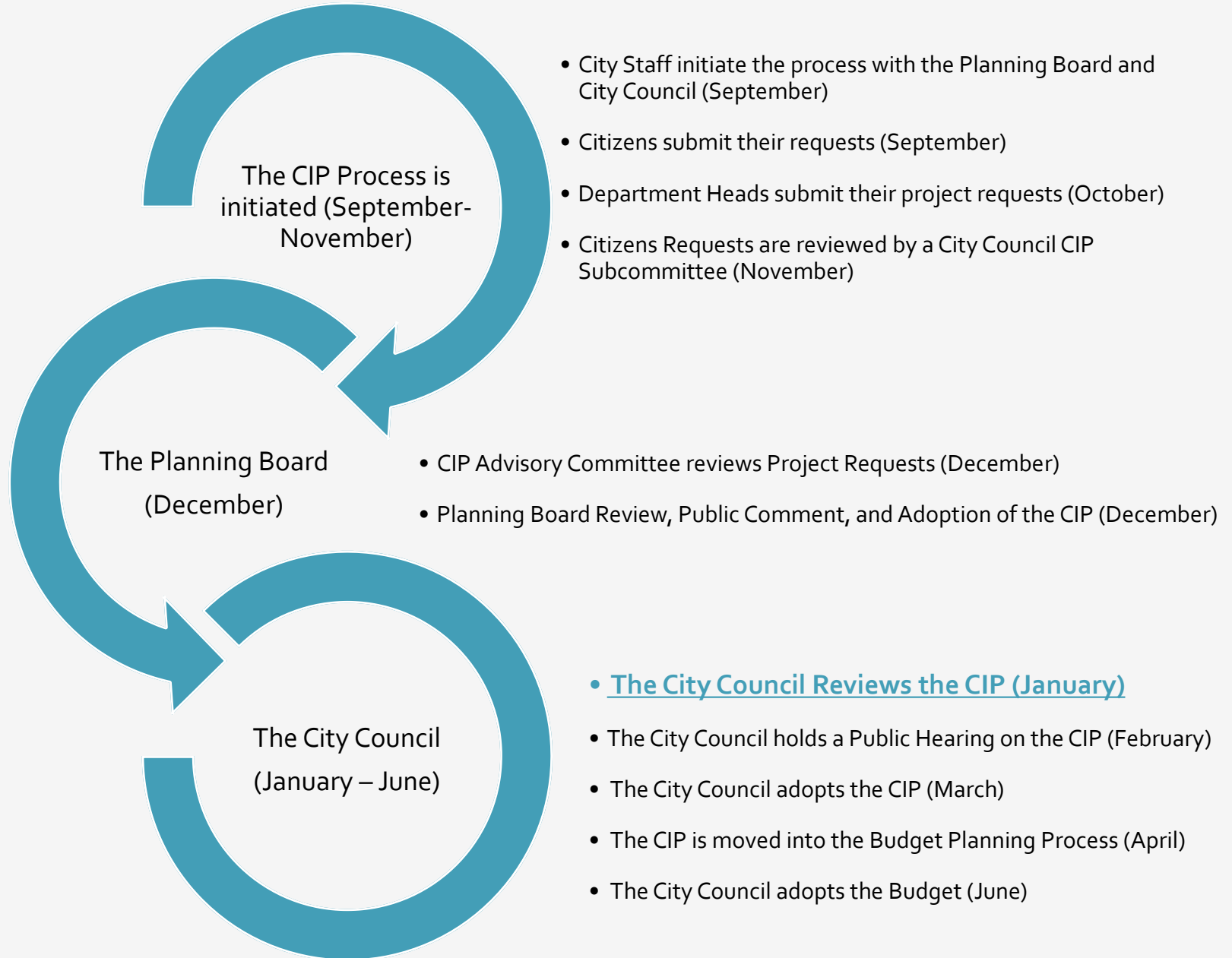


PLAN

Capital Planning Document



The CIP Process

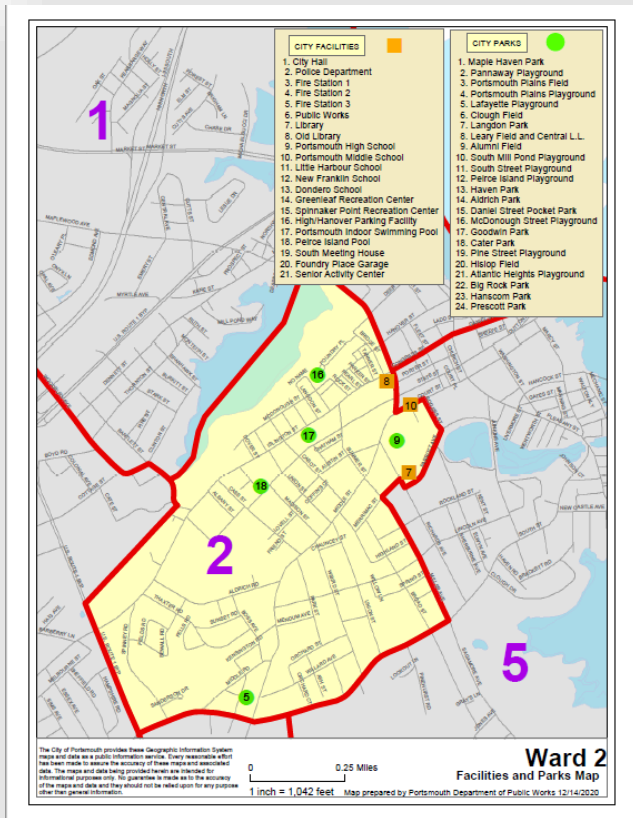


CIP Project Sections



- Vehicles and Equipment (VE)
- Buildings and Infrastructure (BI)
- Information Systems (IS)
- Transportation Systems Management (TSM)
- Enterprise Funding (ES)
- Combined Funding (COM)

Appendices



1. **Citizen Requested Projects** – all submitted projects listed (from all Fiscal Years)
2. **State Projects** – these have no local funding dollars but will be done within the City Boundaries
3. **Studies List** – A list of studies used in the evaluation of projects. Links are available in the digital document to available documents
4. **Historic Document Restoration Index** – A listing and price estimates for the City's backlog of Historic Documents in need of restoration and scanning
5. **Maps** – Maps of each of the City's 5 wards along with an index of each street, parks, City Facility, Water and Sewer Facilities (per ward) are available in this Appendix

Funding the CIP



Funded by General Fund Revenues (General Fund)

- GF/Capital Outlay Projects (General Fund-Pay as you go)
- Bonding Projects (General Fund-Borrowing)



Funded by Parking System Utilizers (Special Revenue Fund)

- Parking Fund Revenue Projects (Parking Fund – Pay as you go)
- Bonding Projects (Parking Fund - Borrowing)



Funded by Water/Sewer Rate Payers (Enterprise Fund)

- Water Revenue Projects (Water Enterprise Fund – Pay as you go)
- Bonding Projects (Water Enterprise Fund – Borrowing)
- Sewer Revenue Projects (Sewer Enterprise Fund – Pay as you go)
- Bonding Projects (Sewer Enterprise Fund - Borrowing)



Funded by New Hampshire State Taxpayers or United States Tax Payers

- Federal/State Funding (Not locally funded)



Funded by Private Companies/Persons

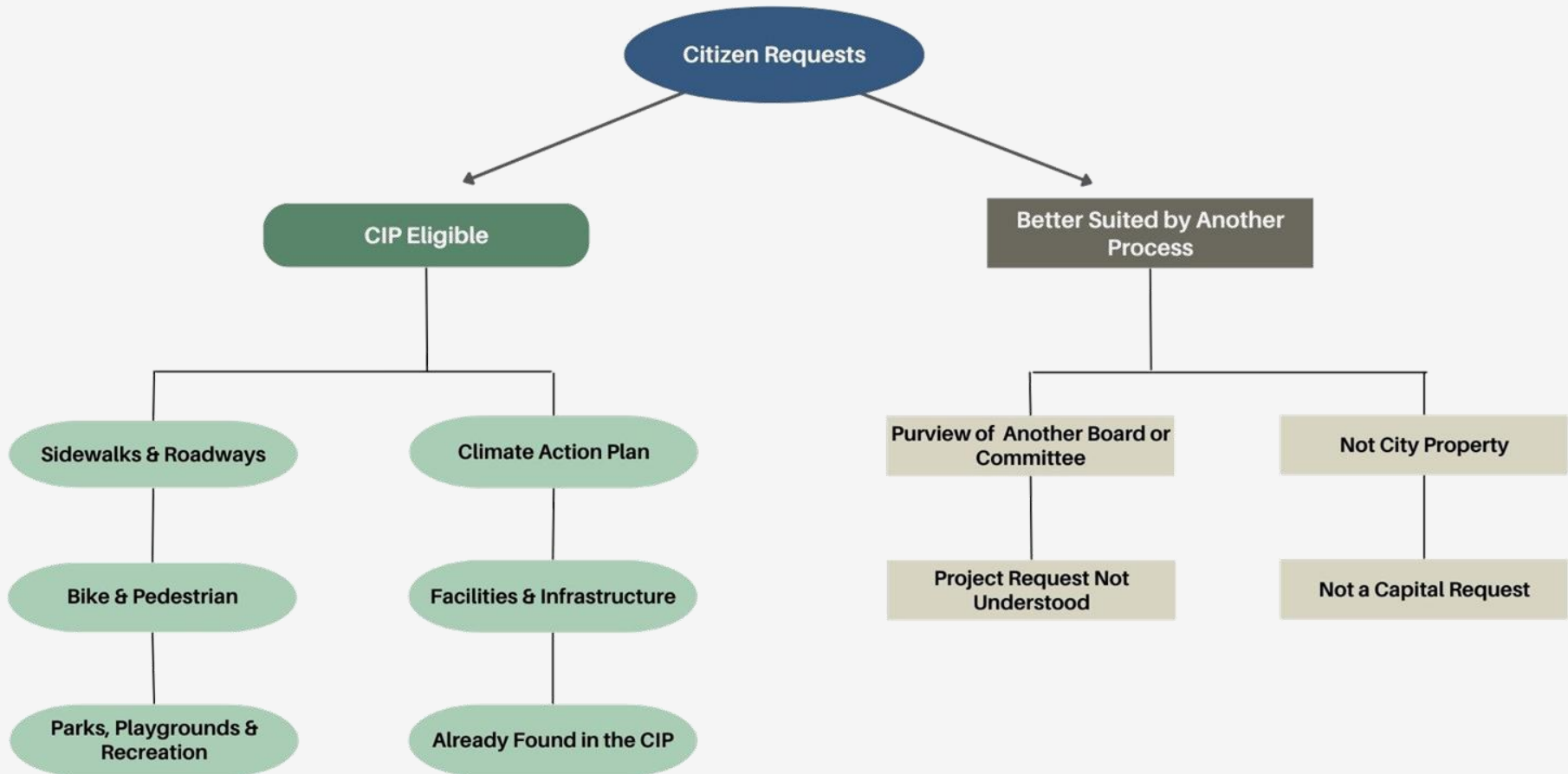
- Public Private Partnership (Not locally funded)

The current CIP process so far. ..

- **CIP FY24 Submissions**

- 108 Capital Projects Total
 - 107 Projects Presented to the Planning Board
 - 20 new projects
 - 87 projects carried over from the FY22 Capital Improvement Plan and were updated for current costs/needs
 - 1 Project added by the Planning Board (Water Master Plan Update)
- Projects by Category
 - Vehicles and Equipment (VE) – 9 Projects
 - Buildings and Infrastructure (BI) – 40 Projects
 - Information Systems (IS) – 6 Projects
 - Transportations Systems (TSM) – 27 Projects
 - Enterprise Funds (EF) – 18 Projects
 - Combination Projects (General Fund/ Water Fund/Sewer Fund) – 8 Projects

FY24 Citizen Requested Projects

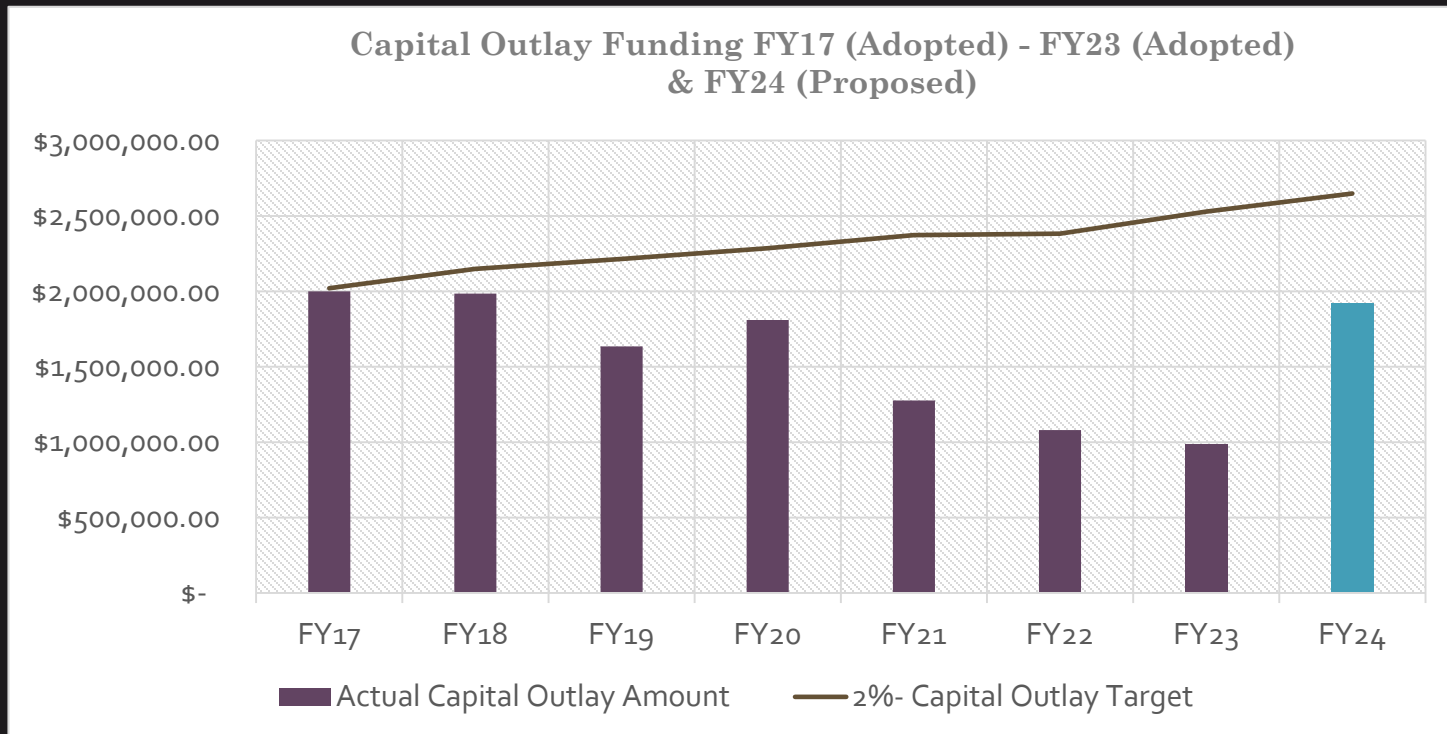


FUNDING THE CIP

Capital Outlay (General Fund)

The City uses a policy to tie-in capital expenditures from the General Fund to **2% of the City's prior year's General Fund Budget**.

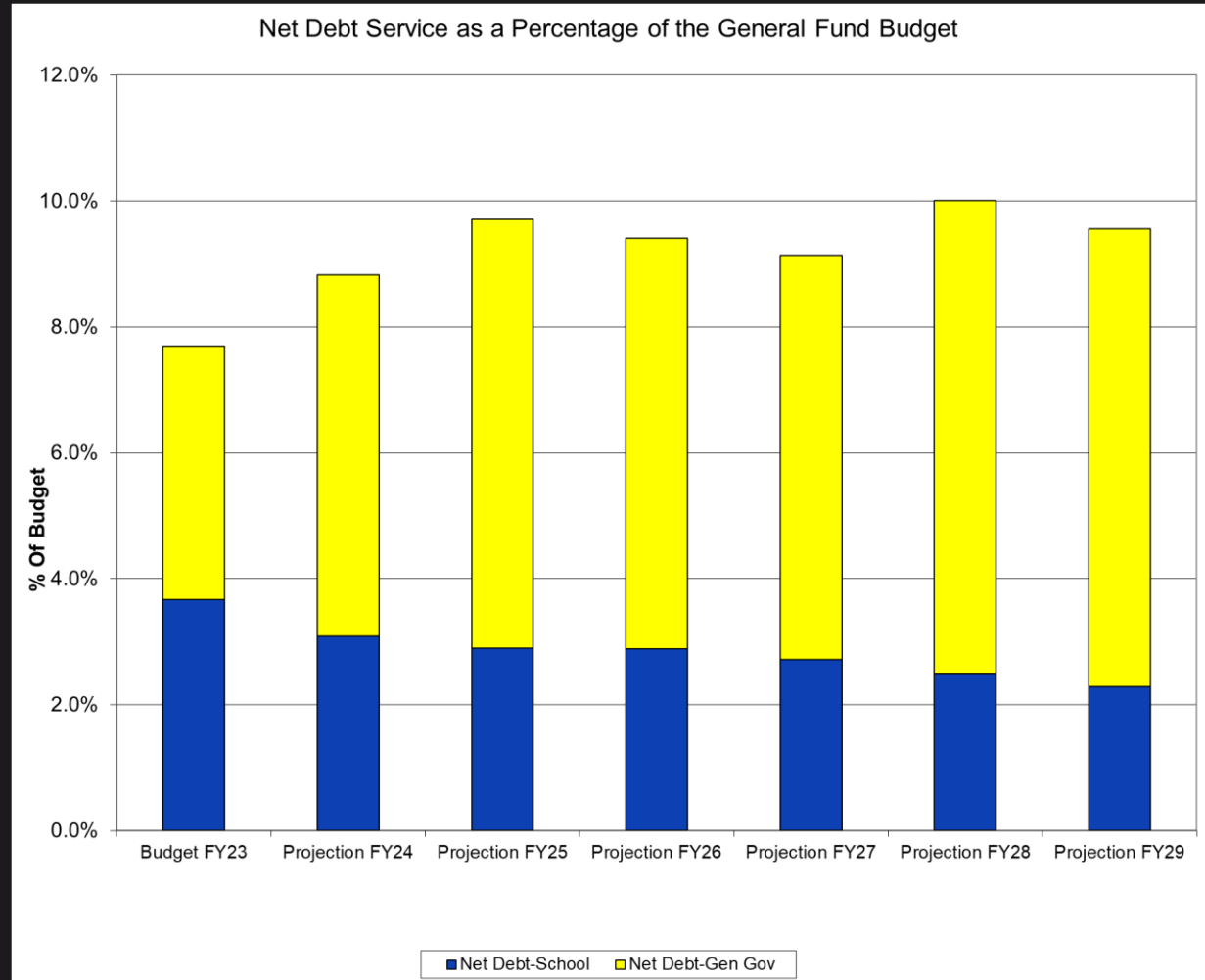
- In the past 7 CIP cycles, this number has fluctuated from a low of 0.78% in FY23 to a high of 1.97% in FY17.
- The Prior Year (FY23) General Fund Budget is \$132,424,911 – therefore, the Capital Outlay Target for FY24 would be **\$2.648 million**.
- The current Capital Outlay request for the General Fund is at 1.45% (\$1,920,000) for FY24.



FUNDING THE CIP - BONDING

Bonded Projects require a separate Public Hearing and Vote of the City Council (after the CIP and Budget are adopted). This is usually held after the budget passes in June/July.

The City's **Net Debt Service as a Percentage of the General Fund Budget target is 10%** (combining City and School Net Debt.)



Information Available on Each Project Sheet

Each project number tells a story. . . .

- Project Type
- Year the project was submitted.
- Department that submitted the project
- Project sequence in this year's Capital Improvement Plan

BI-15-PD-09: New Police Department Facility

Department	Police Department
Project Location	To Be Determined
Project Type	Construction or expansion of a public facility, street or utility
Commence FY	To Be Determined
Priority	A (needed within 0 to 3 years)
Impact on Operating Budget	High (\$100,001 or more)

Evaluation Criteria	Quality?
Responds to Federal or State Requirement	Y
Addresses Public Health or Safety Need	
Alleviates Substandard Conditions or Deficiencies	Y
Eligible for Matching Funds with Limited Availability	
Timing or Location Coordinate with Synergistic Project	
Identified in Planning Document or Study	Y
Improves Quality of or Provides Added Capacity to Existing Services	Y
Reduces Long-Term Operating Costs	Y
Provides Incentive to Economic Development	
Responds to a Citywide Goal or Submitted Resident Request	Y

		FY23	FY24	FY25	FY26	FY27	FY28	Totals 23-28	6 PY's Funding	Totals
GF	0%							\$0	\$0	\$0
Fed/ State	0%							\$0	\$0	\$0
Bond/ Lease	100%	\$40,600,000						\$40,600,000	\$1,400,000	\$42,000,000
Other	0%							\$0	\$0	\$0
Revenues	0%							\$0	\$0	\$0
PPP	0%							\$0	\$0	\$0
	Totals	\$40,600,000	\$0	\$0	\$0	\$0	\$0	\$40,600,000	\$1,400,000	\$42,000,000

CAPITAL IMPROVEMENT PLAN



Buildings and Infrastructure

Description: The results of the space needs study conducted in FY14 determined the current facility no longer meets the needs of the Police Department. This project would fund the design and construction of a new facility after a site selection study and conceptual design are complete. In FY22, \$1,400,000 was approved in the CIP to fund the preliminary designs once prospective sites are chosen.

Note: The cost estimates provided are based on those provided in a prior study and the pricing is escalated to the current year.

Studies Identified & Useful Website Links:

- [Police Department Facility Study](#)
- [Portsmouth Police Department Homepage](#)
- [FY22-FY27 CIP \(Prior Year\) Project Sheet](#)

Notes of Changes in Funding Plan from FY22-27 CIP:

- In FY22 the total cost was 42,000,000.
- The ask was for 7,000,000 in FY22 for prelim work and 35,000,000 in FY23 for construction.
- The council approved 1,400,000 out of the 7,000,000 leaving a balance of 5,600,000 needed for additional prelim work and design.
- Total FY23 5,600,000 + 35,000,000 = 40,600,000

FY 23-28

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Information Available on Each Project Sheet

Basic project information

Evaluation Criteria

Funding requests and funding sources

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CAPITAL IMPROVEMENT PLAN

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Project Description

Links to Studies Cited and Other Pertinent Websites

Notes on major changes to the funding or project scope

FY24-FY29 Schedule

- January 18, 2023 – City Council Work Session (*Presentation by Staff*)
- February 6, 2023 – City Council Public Hearing (*No Presentation*)
- March 6, 2023 – City Council Adoption

