



**PORTSMOUTH COMMUNITY POWER
WORKING GROUP**

JUNE 22, 2022 6:30-7:30pm

**MEETING IN PERSON
CONFERENCE ROOM A
or by Zoom**

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZMpduihqDwoHt2xOVsQu82UVnVB8szCKzEH>

After registering, you will receive a confirmation email containing information about joining the meeting.

- I. CALL TO ORDER**
- II. PREPARATIONS FOR JUNE 29TH 3S ARTSPACE COMMUNITY MEETING**
 - 1. SURVEY CREATION/SOFTWARE AND QUESTIONS FOR SURVEY**
 - i POTENTIAL SURVEY SOFTWARE – SLIDO (WWW.SLI.DO)**
- III. DISCUSS TIMELINE FOR ENERGY AGGREGATION PLAN (EAP)**
- IV. COMMUNITY POWER COALITION OF NH (CPCNH) UPDATE**

V. PUBLIC COMMENT

VI. ADJOURNMENT

PEAC

Draft Community Power Aggregation Schedule 2022-23 v1.0

June

- CPA Overview included with monthly water bill statement cycle
- Update city's website CPA FAQs
- Community Event PEAC / Portsmouth Smart Growth (June 29)
- Request city's aggregate electricity load data from Eversource
- Identify a community engagement channel for July

July

- Initiate discussion regarding community goals and policies supported by CPA
- Establish PEAC sub-committees (drafting EAP, community engagement, etc.)
- Initiate steps to draft EAP
- Community engagement channel(s)
- Establish August – December community engagement channels and schedule
- Obtain electric load data from Eversource and share with CPCNH
- City Council update and adopt Joint Powers Agreement amendment
- PUC adopts CPA administrative rules – PEAC monitors

August

- EAP drafting in process
- Finalize community goals and policies supported by CPA (reflected in EAP)
- Community engagement channel(s)

September

- Complete EAP rough draft
- CPCNH Board approves service agreement(s) with vendor(s) – PEAC monitors
- Community engagement channel(s)

October

- Finalize EAP draft v 1.0
- Technical review of EAP draft by CPCNH
- City Council CPA update including review of EAP
- Community engagement channel(s)

November

- CPA Public hearing #1
- Community engagement channel(s)

December

- CPA Public hearing #2
- Incorporate public hearing feedback into EAP
- Community engagement channel(s)
- CPCNH Board approves member community cost sharing agreement and energy risk management, financial reserves and rates policies – PEAC monitors

2023 Q1

- EAP submitted to City Council for approval and adoption
- Adopted EAP submitted to PUC, Department of Energy and Consumer Advocate
- PUC reviews, identifies issues and/or approves EAP within 60 days
- PEAC monitors CPCNH Phase One Community energy supply procurement process
- Community engagement channel(s)

2023 Q2

- PEAC monitors CPCNH Phase One Community CPA launch and lessons learned
- PEAC establishes tentative Portsmouth CPCNH go-live window (assuming phase one is successful) in coordination with CPCNH – Fall 2023 or Spring 2024
- City Council update including review of key CPCNH agreements and policies (cost sharing, energy risk management, financial reserves and rates policies)
- Obtain City Council approval to proceed with EAP implementation in partnership with CPCNH and supporting agreements/policies

- Establish go-live action steps and calendar
- Community engagement channel(s)

Key Actions During TBD Go-Live Window

- If necessary, update EAP and resubmit to PUC
- Portsmouth resident outreach campaign continues
- With approved EAP, PEAC will request and receive confidential customer datasets from Eversource and will be share with CPCNH to inform supply forecast and procurement
- CPCNH completes electric supply procurement
- Portsmouth City Council approves rates
- CPCNH submits 45-day advanced notice of intent to launch CPA service for Portsmouth and other NH communities in the phase implementation
- CPCNH posts all CPA rates on the Department of Energy shopping comparison website
- Portsmouth receives customer mailing data from Eversource
- Portsmouth residents receive CPA opt-out / opt-in (if already with a competitive supplier) notification 30+ days prior to launch
- Public information meetings held 15 days after notification is mailed
- Eversource notified of all customer switch-overs (utility default service or competitive supply to CPA service) via electric data interchange process
- CPA goes live
- CPA supply service reflected on subsequent Eversource billing statement

Board Meetings

- Held monthly with most recent on 6/16. Special meeting on 6/23 to address outstanding decisions. Meetings will likely be more frequent over the next 2-3 months given critical activities and decisions.
- Wave 1 cities and towns (8-10) still target go-live in April/May 2023 depending on market conditions; however, critical path calendar has been compressed with PUC delay in adopting CPA administrative rules.

PUC Administrative Rules

- The original approval window was June/July and it is now July/August with adoption by 9/1.
- Wave 1 communities need to resubmit amended EAPs to the PUC upon rule adoption (with a 60-day PUC review window).

Request for Proposals

- RFP was issued on 4/15 and 12 proposals were received on 6/15, on schedule.
- The RFP scope includes *Organizational Development, Member Recruitment, Program Launch and Operational Services, Financing and Credit Support*.
- The Risk Management Committee (Portsmouth is a member) will meet on 6/29 to shortlist and schedule interviews.
- Recommendation to Board by the end of July and one or more contracts submitted to the Board for approval by end of August.
- Vendor(s) on-board in September.

Key Documents

- Vendor(s) will support the creation of 4 key documents during the October – December timeframe: cost sharing agreement, energy risk management, financial reserves, and rates policies.
- The Board and Wave 1 governing bodies must adopt the documents in this timeframe as well.

Search Committee

- A committee has been established (Portsmouth is a member) to draft a position profile, compensation range and funding source for CEO and other staff; and an applicant evaluation and selection process.
- The committee is meeting twice a month to move this important process forward.
- Hiring target date for CEO is TBD (pre or post go live).

Procurement

- CPCNH procurement commences in December/January with 'price to beat' known for all utilities.
- PUC delay in approving rules has put pressure on procurement window duration.

Wave 2 Implementation

- Slated for October/November as a group, or sooner on a rolling basis , depending on market conditions.