PARKING and TRAFFIC SAFETY COMMITTEE

PORTSMOUTH, NEW HAMPSHIRE

CONFERENCE ROOM A

CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

Members of the public also have the option to join the meeting over Zoom
*(See below for more details)**

8:30 AM **September 1st, 2022**

MINUTES

I. CALL TO ORDER

Chairman Andrew Bagley called the meeting to order at 8:30 a.m.

II. ATTENDANCE

Members Present:
Chairman Andrew Bagley
Steve Pesci
Erica Wygonik (Alternate)
Public Works Director Peter Rice
City Manager Karen Conard
Deputy Police Chief Mike Maloney
Harold Whitehouse
Mary Lou McElwain
Mark Syracusa

Absent:
Fire Chief William McQuillen

City Staff Present:
Parking Director Ben Fletcher
City Engineer – Parking, Transportation and Planning Eric Eby
Associate Engineer Tyler Reese

III. FINANCIAL REPORT

[00:05:50] Peter Rice moved to accept the Financial Report dated July 31, 2022, and place it on file, seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 9-0.**

IV. PUBLIC COMMENT (15 MINUTES)

This is the time for all comments on any of the agenda items or non-agenda items.

DRAFT

[00:06:08] Beth Danilowski spoke regarding the request to move a 15-minute parking spot on State Street.

V. PRESENTATIONS

None

VI. NEW BUSINESS

(No public comment during Committee discussion without Committee approval.)

A. [00:09:06] Portwalk Place, request for renewal of valet license agreements, by business owner.

Discussion regarding number of spaces actually being used for valet parking, as well as ownership and maintenance.

Peter Rice moved to approve renewal of valet license agreement for Parade Residence Hotel, LLC for a term of 1 year and to approve renewal of valet license agreement for Portwalk HI, LLC for a term of 1 year. Seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 9-0.**

VII. OLD BUSINESS

A. [00:17:42] Woodbury Avenue, report back on request for RRFB at Woodbury Manor crosswalk, by resident.

Eric Eby presented data regarding number of pedestrian crossings, which did not justify an RRFB.

Peter Rice made a motion to place item on file, seconded by Erica Wygonik. **On a unanimous vote, motion passed 9-0.**

B. [00:22:38] Maplewood Avenue at Dennett Street, report back on request for RRFB.

Study has not shown pedestrian traffic justifies an RRFB.

Harold Whitehouse moved to place item on file, seconded by Karen Conard. **Motion passed on a unanimous vote 9-0.**

C. South Street at Broad Street, report back on request for RRFB.

Peter Rice made a motion to place item on file, seconded by Karen Conard. **Motion passed on a unanimous vote 9-0.**

D. [00:25:36] Middle Street at Miller Avenue, report back on speed study.

DRAFT

Vehicles are going faster than the speed limit, but it is not significant. There is a plan to upgrade signal equipment.

Harold Whitehouse moved to place item on file, seconded by Karen Conard. **Motion passed on a unanimous vote 9-0.**

VIII. INFORMATIONAL

A. [00:27:42] Monthly Accident Report from Police.

Deputy Police Chief Mike Maloney commented that there were 65 crashes in July. Of that, 35 of them were reportable. There were no accidents involving a bike or a pedestrian.

B. [00:28:58] State Street two-way traffic study. Eric Eby informed the Committee that the City Council voted to request that the Parking and Traffic Safety Committee study the possibility of converting State Street to two-way traffic from the Memorial Bridge to Middle Street. He is in the process of putting together a request for proposals for firms to bid on this study.

[00:33:21] Karen Conard made a motion to allow City Councilor Moreau to speak via Zoom, seconded by Mark Syracusa. **On a unanimous vote, motion passed 9-0.**

IX. MISCELLANEOUS

A. [00:36:45] Update on consideration of a sidewalk on South Street from Pinehurst Road to Union Street.

B. [00:38:37] Bike use downtown and best manners in which to accommodate bicycle parking was discussed.

X. ADJOURNMENT

Erica Wygonik moved to adjourn at 9:05 a.m., seconded by Mark Syracusa. **On a unanimous vote, motion passed 9-0.**

Respectfully submitted,

Leila Birr,
Administrative Assistant, Department of Public Works

**Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:*
https://us06web.zoom.us/webinar/register/WN_xjurgSbqRA2S8Uw3KnbUkw

DRAFT