PARKING and TRAFFIC SAFETY COMMITTEE

PORTSMOUTH, NEW HAMPSHIRE

CONFERENCE ROOM A

CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

Members of the public also have the option to join the meeting over Zoom
*(See below for more details)**

8:30 AM **August 4th, 2022**

MINUTES

DRAFT

I. CALL TO ORDER

City Manager Karen Conard called the meeting to order at 8:30 a.m.

II. ATTENDANCE

Members Present:
City Manager Karen Conard
Police Captain Mike Maloney
Harold Whitehouse
Mary Lou McElwain
Mark Syracusa
Deputy Fire Chief William McQuillen

Absent:
Chairman Andrew Bagley
Steve Pesci
Erica Wygonik (Alternate)
Public Works Director Peter Rice

City Staff Present:
Parking Director Ben Fletcher
City Engineer – Parking, Transportation and Planning Eric Eby
Associate Engineer Tyler Reese

III. FINANCIAL REPORT

Harold Whitehouse moved to accept the Financial Report dated June 30, 2022, and place it on file, seconded by Mary Lou McElwain. On a unanimous vote, motion passed 6-0.

IV. PUBLIC COMMENT (15 MINUTES)

This is the time for all comments on any of the agenda items or non-agenda items.

[00:06:04] Mark Bodi spoke regarding changing the location of a 15-minute parking spot on State Street.

[00:14:30] Carl Diemer, Stanley Ketchel, Trisha Anderson, and Debora Mayer all residents of Aldrich Road spoke regarding the need for traffic calming measures.

[00:25:55] Kelly Shaw of Banfield Road spoke with concerns for future tractor trailer activity due to expected new construction on Banfield Road.

V. PRESENTATIONS

None

VI. NEW BUSINESS

(No public comment during Committee discussion without Committee approval.)

A. [00:30:30] Woodbury Avenue, request for RRFB at Woodbury Manor crosswalk, by a resident.

Mark Syracusa moved to refer to staff for evaluation and report back, seconded by Harold Whitehouse. **On a unanimous vote, motion passed 6-0.**

B. [00:31:36] South Street, request for DO NOT BLOCK box at driveway to 169 Lafayette Road, by resident.

Eric Eby, City Engineer, advised that DO NOT BLOCK boxes are not typically used for residential driveways. He suggested a sign.

Mark Syracusa moved to install a DO NOT BLOCK DRIVEWAY sign on South Street outbound at driveway, seconded by Harold Whitehouse. **On a unanimous vote, motion passed 6-0.**

C. [00:33:55] Maplewood Avenue request to slow traffic at Prospect Street, by a resident.

Mark Syracusa moved to refer to staff for evaluation and report back, seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 6-0.**

D. [00:36:17] Request to move 15-minute space from 148 State Street to 121 State Street, by building owner**.**

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Harold Whitehouse moved to refer to staff for evaluation of State Street between Pleasant Street and the bridge and report back, seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 6-0.**

VII. OLD BUSINESS

A. [00:40:46] Daniel Street, request for 15-minute space in front of #22 Daniel Street, by business owner.

Mark Syracusa moved to approve two 15-minute spaces in front of 22 Daniel Street, seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 6-0.**

Mary Lou McElwain moved to change three existing 15-minute parking spaces on the south side of Daniel Street to regular Zone A spaces, seconded by Mark Syracusa. **On a unanimous vote, motion passed 6-0.**

B. [00:46:42] Associate engineer Tyler Reese reported back on the Harding Road speed study.

Mark Syracusa moved to place on file, seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 6-0.**

C. [00:50:29]Request for crosswalk on Market Street between Deer Street and Hanover Street, by business owner.

Mary Lou McElwain moved to not put a crosswalk on this block and to place on file, seconded by Mark Syracusa. **On a unanimous vote, motion passed 6-0.**

D. [00:56:27] Associate engineer Tyler Reese reported back on the Little Harbor Road speed study.

Mark Syracusa moved to place this information on file, seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 6-0.**

E. [00:59:] Associate engineer Tyler Reese reported back on the speed study regarding the Pannaway Manor request for speed tables, by resident.

Mark Syracusa moved to place this item on file, seconded by Mary Lou McElwain. **On a unanimous vote, motion passed 6-0.**

VIII. INFORMATIONAL

A. [01:01:25] Monthly Accident Report from Police

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Police Captain Mike Maloney commented that there were 86 crashes in May. Of that, 54 of them were reportable. There were no accidents involving a bike, and one involving a flagger.

B. [01:02:39] City Engineer Eric Eby gave an update on the Middle Road RRFB installation. He will report back on speed data observations.

IX. MISCELLANEOUS

A. [01:03:14] Eric Eby requested a representative from the Parking and Traffic Safety Committee for the Public Advisory Committee to the NHDOT Route 1 Improvement Project. Mary Lou McElwain and Mark Syracusa expressed interest in getting more information on what this would entail.

B. [01:07:40] Eric Eby gave an update on Aldrich Road. The speed bumps will be installed. They are in the Capital Improvement Plan. The timetable has not yet been established. Speed data shows that the number of vehicles driving over 30 MPH has decreased in recent years.

X. ADJOURNMENT

Mary Lou McElwain moved to adjourn at 9:36 a.m., seconded by Mark Syracusa. **On a unanimous vote, motion passed 6-0.**

Respectfully submitted,

Leila Birr,
Administrative Assistant, Department of Public Works

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https://us06web.zoom.us/webinar/register/WN_xjurgSbqRA2S8Uw3KnbUkw

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VII.A. Daniel St.





