PARKING and TRAFFIC SAFETY COMMITTEE

PORTSMOUTH, NEW HAMPSHIRE

CONFERENCE ROOM A

CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

Members of the public also have the option to join the meeting over Zoom
*(See below for more details)**

8:30 AM **May 5th, 2022**

AGENDA

I. CALL TO ORDER

II. ATTENDANCE

III. FINANCIAL REPORT

IV. PUBLIC COMMENT (15 MINUTES)
This is the time for all comments on any of the agenda items or non-agenda items

V. PRESENTATIONS
Middle Street bike lane: update from consultant firm WSP

VI. NEW BUSINESS *(No public comment during Committee discussion without Committee approval.)*

- **A.** 100 Club valet renewal, by 100 Club. **Sample Motion: Move to recommend approval of valet renewal**
- **B.** Summit Avenue speeds, traffic calming request, from resident of Summit Avenue **Sample Motion: Move to place on file**
- **C.** Coolidge Drive speed concerns, by resident. **Sample Motion: Move to place on file**
- **D.** Washington Street, request for one-way flow, by resident

VII. OLD BUSINESS

- **A.** Neighborhood Parking Program, report back through 4/30. Committee to make recommendation to Council
- **B.** Woodbury Avenue traffic calming, report back on data collection and possible actions
- **C.** State Street and Union Street: Report back on request for 4-way stop from SeeClickFix **Sample Motion: Move to place on file**
- **D.** Middle Street bike lane, update from consultant (see above presentation)
- **E.** Raynes Avenue and Vaughan Street one-way, report back on abutter meeting **Sample Motion**: **Move to Approve One-Way Flow from Vaughan Street to Raynes Avenue**
- **F.** Suzanne Drive cut-through traffic, report back on 4.20.22 neighborhood meeting and possible actions
- **G.** Speed Limit Subcommittee report back with initial recommendations for Middle Road, Islington Street and Parrott Avenue

VIII. INFORMATIONAL

- **A.** Monthly accident report from Police
- **B.** Islington Street and Vine Street: Update on request for Rectangular Rapid Flashing Beacon (RRFB) system installation
- **C.** South Street and Broad Street: Update on request for RRFB
- **D.** State Street crosswalk at African Burial Ground, update on request for RRFB

IX. MISCELLANEOUS

None

X. ADJOURNMENT

**Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:* https://us06web.zoom.us/webinar/register/WN_y7od4LDkS3i-94M52xFDfA

City of Portsmouth

Parking Related Revenues

Unaudited

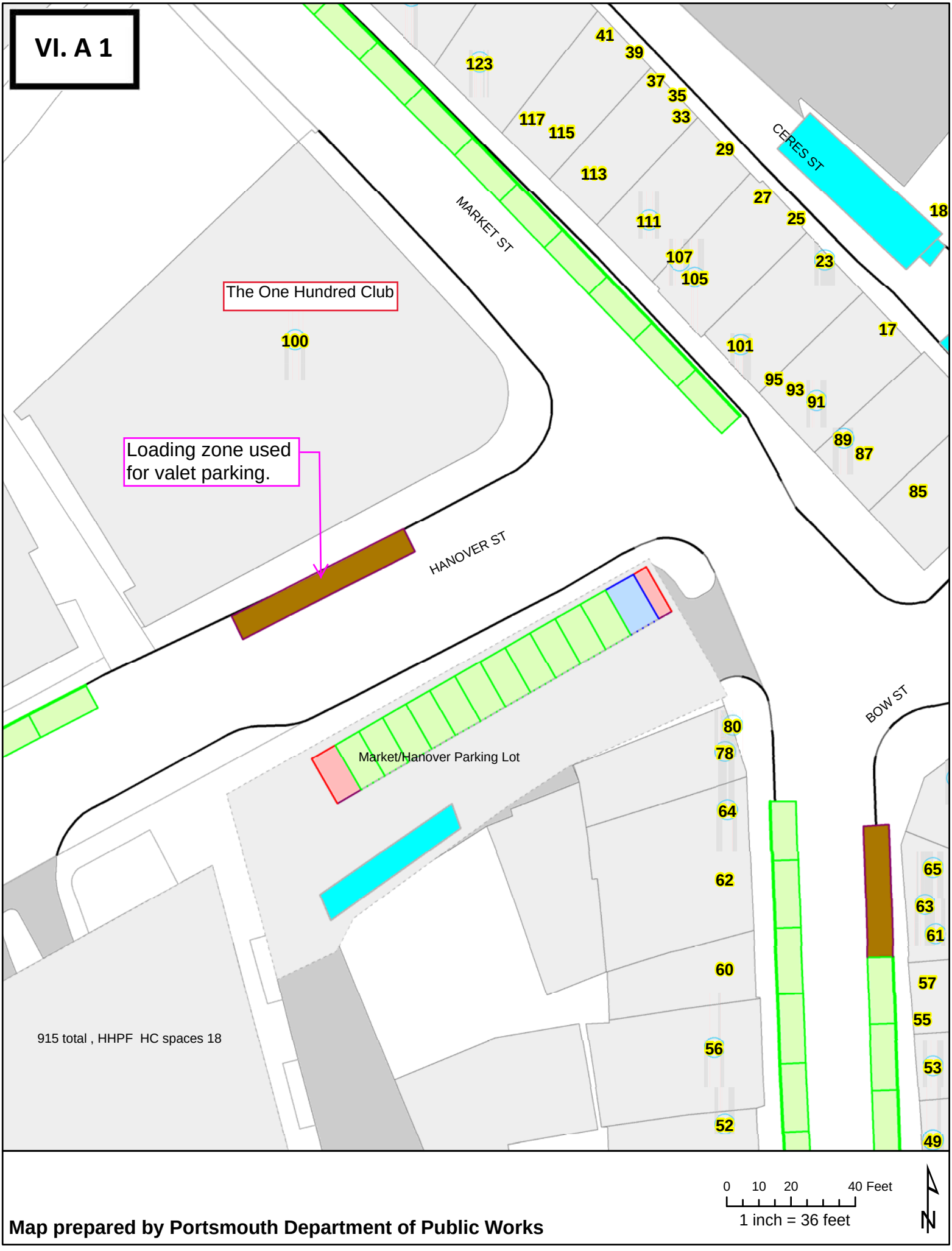
Percentage of Fiscal Year Complete
75.00%

Preliminary Totals Thru March 31, 2022

	Total	Budgeted	% of Budget
FY 22			
Parking Meter Fees	**2,741,373.04**	**2,783,750.00**	**98%**
Meter Space Rental	**207,360.00**	**150,000.00**	**138%**
Meter In Vehicle	**21,680.00**	**50,000.00**	**43%**
EV Charging Stations	**7,677.23**	**5,500.00**	**140%**
Parking-Area Service Agreements	**0.00**	**0.00**	
High Hanover Transient	**1,895,890.00**	**2,456,500.00**	**77%**
High HanoverPasses	**971,313.03**	**1,377,900.00**	**70%**
Foundry Place Transient	**237,827.07**	**207,650.00**	**115%**
Foundry Place Passes	**286,953.73**	**333,600.00**	**86%**
Parking Sign Permit	**0.00**	**0.00**	
HH Pass Reinstatement	**1,045.97**	**500.00**	**209%**
Foundry Pass Reinstatement	**1,445.01**	**500.00**	**289%**
Parking Violations	**702,644.50**	**600,000.00**	**117%**
Immobilization Administration Fee	**2,764.00**	**5,000.00**	**55%**
Summons Admin Fee	**0.00**	**0.00**	
Total FY 22	**7,077,973.58**	**7,970,900.00**	**89%**

	BUDGETED	
	5,558,595	**70% Transfer to Parking Fund**
	2,412,305	**30% Funds Remaining in Gen Fund**

III.


VI. A 1
41
39
123
37
35
33
117
115
29
113
27
18
CERES ST
MARKET ST
111
25
107
23
105
The One Hundred Club
100
17
101
95
93
91
89
87
85
Loading zone used for valet parking.
HANOVER ST
BOW ST
Market/Hanover Parking Lot
80
78
64
62
60
56
52
65
63
61
57
55
53
49
915 total , HHPF HC spaces 18
0 10 20 40 Feet
1 inch = 36 feet
N
Map prepared by Portsmouth Department of Public Works

VI. A 2

LICENSE AGREEMENT
FOR THE ONE HUNDRED CLUB

The City of Portsmouth (hereinafter "City"), a municipal corporation with a principal place of business of 1 Junkins Avenue, Portsmouth, New Hampshire 03801, for good and valuable consideration as set forth herein, hereby grants this non-exclusive, revocable license to The One Hundred Club with a principal place of business at 100 Market Street, Portsmouth, NH 03801 (hereinafter "Licensee") pursuant to the following terms and conditions:

1. **Area of License:** The City authorizes Licensee to use the loading zone on Hanover Street as shown on the attached Exhibit 1.

2. **Use:** Licensee may make use of the Licensed Area for the purpose of Licensee's parking valet service activities. Such activities are subject to the following conditions:

   - The hours of operation of the valet service are 5:00 p.m. to 12:00 a.m. Monday through Sunday.
   - No vehicles receiving valet services may be parked in municipal spaces (metered, garage or otherwise).
   - There shall be no stacking of vehicles in adjacent parking spaces.
   - This license is non-exclusive and the loading zone will remain available for commercial loading purposes and for such additional purposes as the City may authorize or license.
   - Licensee will represent clearly and consistently that it is a private company and that the municipality is not responsible for any damage or loss to vehicles or property.

3. **Signage:** This License Agreement also authorizes Licensee's use of the existing signage in place on Hanover Street as shown in Exhibit 1.

4. **Term:** This license shall commence upon the execution of this Agreement and terminate on June 30, 2023. This License may be renewed for an additional term upon the joint approval of the Parking and Traffic Safety Committee and the City Manager.

5. **Payment Terms:** Licensee will make payment of an annual fee to the City in the amount of $_____ which represents the cost of the valet parking permit fee. No other payment is required. Payment is due upon the execution of this Agreement and shall be made to the City of

DRAFT

Portsmouth and directed to the City Parking Clerk at 1 Junkins Avenue, Portsmouth, NH. Failure to make the required payment when due may result in the termination of this Agreement at the City's option.

6. **Indemnification:** Licensee agrees to indemnify and hold harmless the City of Portsmouth for any and all property damage, bodily injury or personal injury which arises as a result of its use of the Licensed Area. This obligation survives termination or revocation of this Agreement.

7. **Insurance:** At all times during the use and exercise of this license, Licensee agrees to maintain comprehensive general liability insurance covering its operation under this license in an amount not less than $1,000,000 per occurrence and $2,000,000 general aggregate. Such insurance shall name the City of Portsmouth as an additional insured. Licensee agrees to maintain Garage Keepers insurance in the amount of $100,000 per occurrence for the term of this Agreement. Certificates indicating the existence of these insurances shall be maintained on file at all times during the license period with the Parking and Transportation Division of the City of Portsmouth Public Works Department.

8. **Maintenance of Area:** Licensee will maintain the Licensed Area in neat and orderly fashion during Licensee's hours of use. The Licensee shall take such measures as may be necessary to maintain pedestrian and vehicular safety during use of the Licensed Areas for its valet service.

9. **Damage:** Licensee agrees to take reasonable steps to remedy promptly any damage to the Licensed Area caused by the Licensee's activities. The City may elect to accept reasonable reimbursement from the Licensee in lieu of remedy.

10. **Compliance With Other Laws:** This Agreement does not relieve Licensee from compliance with any other local, state or federal laws or regulations or conditions imposed by any local board. Failure to abide by any local, state or federal laws or regulations may, at the City's discretion, result in revocation.

11. **Revocation:** The City may terminate this Agreement or any provision contained in this Agreement on 72 hours written notice provided to Licensee if the public interest requires such termination, in which case all fees paid by Licensee shall be returned on a pro-rata basis. This Agreement may be revoked or suspended immediately without notice by the City for cause, e.g. violation of the terms of this license, in which case, all fees paid by Licensee shall remain the property of the City.

DRAFT

Dated this _____ day of _____, 2022.

City of Portsmouth

By:_____
Karen Conard
City Manager

Pursuant to vote of the City Council
of _____.

Dated this _____ day of _____, 2022.

The One Hundred Club

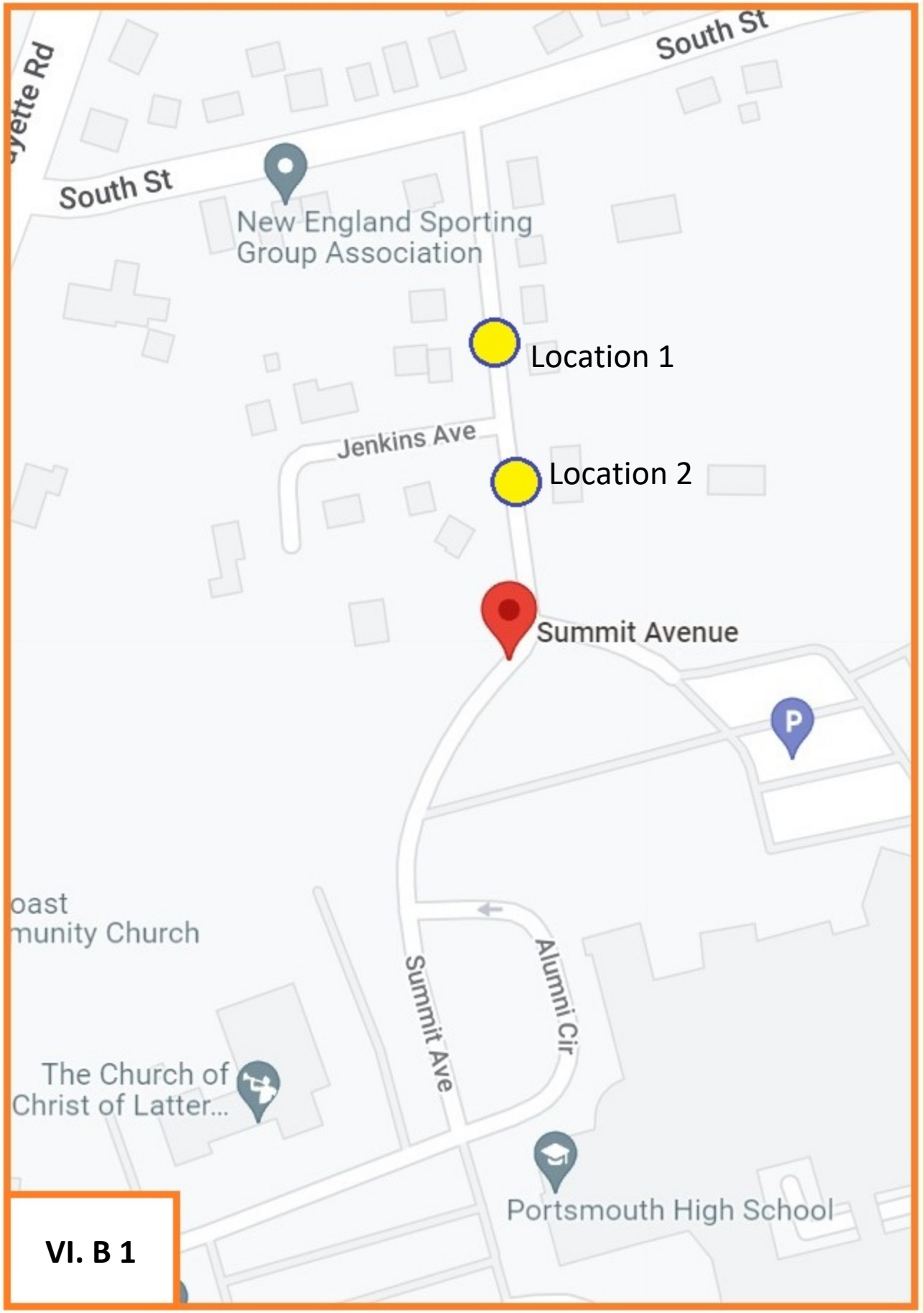
By:_____
Print Name:_____
Its Duly Authorized:_____

DRAFT

VI. A 3


LOADING
ZONE
30 MINUTE
LIMIT
MON - SAT
6AM - 7PM
$25 FINE
COMMERCIAL
OR
PERMITTED
VEHICLES ONLY
VALET
PARKING
5PM - MIDNIGHT
SUN - SAT

Summit Avenue: Speed Assessment



VI. B 1

City of Portsmouth
Department of Public Works
Parking Division
Traffic Engineering

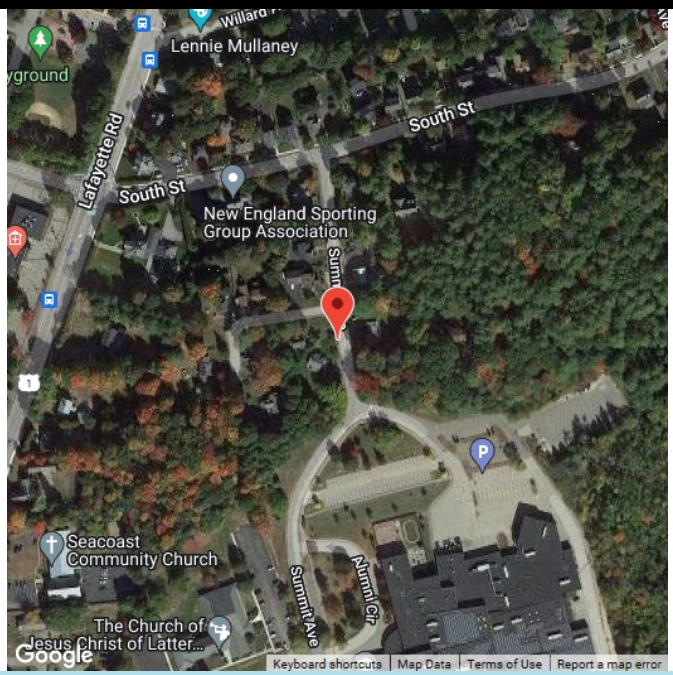
PARK PORTSMOUTH

SPEED DATA ANALYSIS

Location

Summit Ave

Latitude: 43.0613
Longitude: -70.7663



Analysis Time Period

Start	End
4/5/2022 1:27 PM	4/8/2022 11:59 PM

Vehicles Analyzed

2,798

Speed Limit



30

Average Speed

21

85th Percentile Speed

25

Fastest Speed

38

Slowest Speed

7

Weekday Data, Location 1

VI. B 2.1

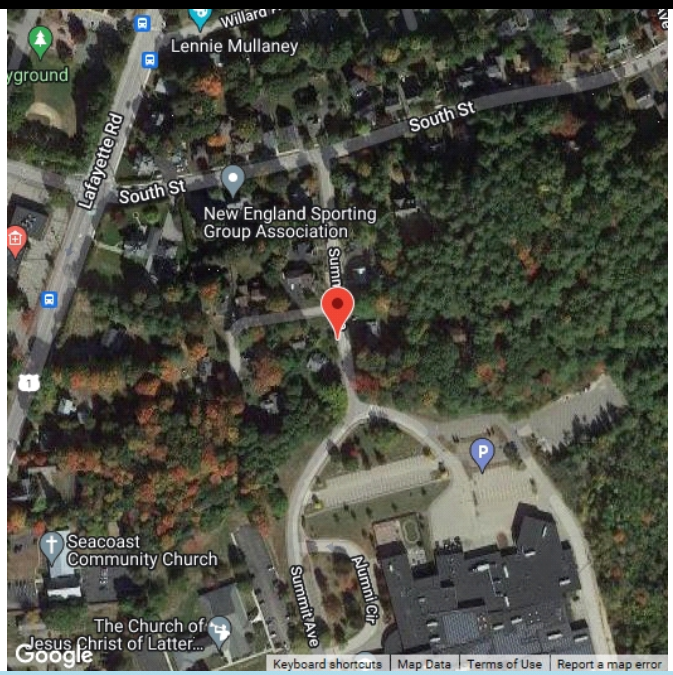
City of Portsmouth
Department of Public Works
Parking Division
Traffic Engineering

PARK PORTSMOUTH

SPEED DATA ANALYSIS

Location Summit Ave

Latitude: 43.0613
Longitude: -70.7663



Analysis Time Period

Start	End
4/9/2022 5:27 AM	4/10/2022 11:59 PM

Vehicles Analyzed 422

Speed Limit 30

Average Speed 19

85th Percentile Speed 24

Fastest Speed 34

Slowest Speed 8

Weekend Data, Location 1

VI. B 2.2

City of Portsmouth
Department of Public Works
Parking Division
Traffic Engineering

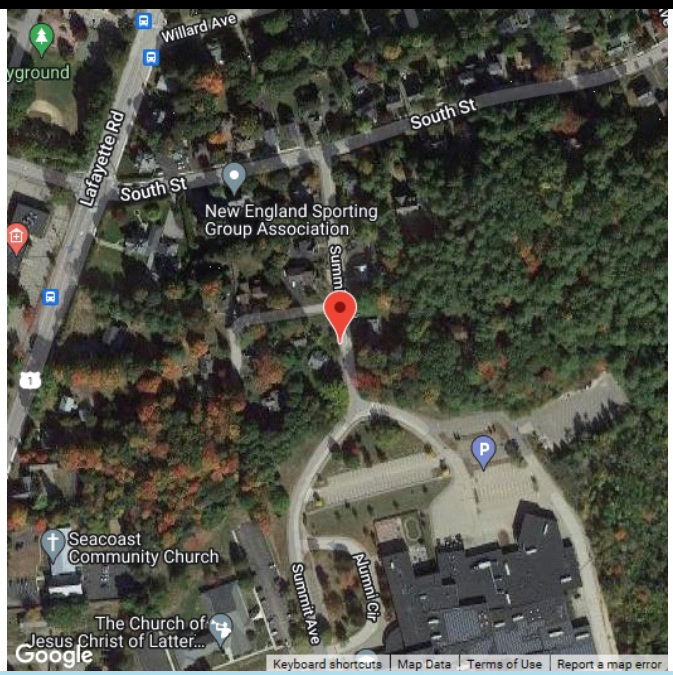
PARK PORTSMOUTH

SPEED DATA ANALYSIS

Location

Summit Ave

Latitude: 43.061284
Longitude: -70.766289



Analysis Time Period

Start	End
4/18/2022 11:01 AM	4/21/2022 10:47 AM

Vehicles Analyzed

2,753

Speed Limit



30

Average Speed

21

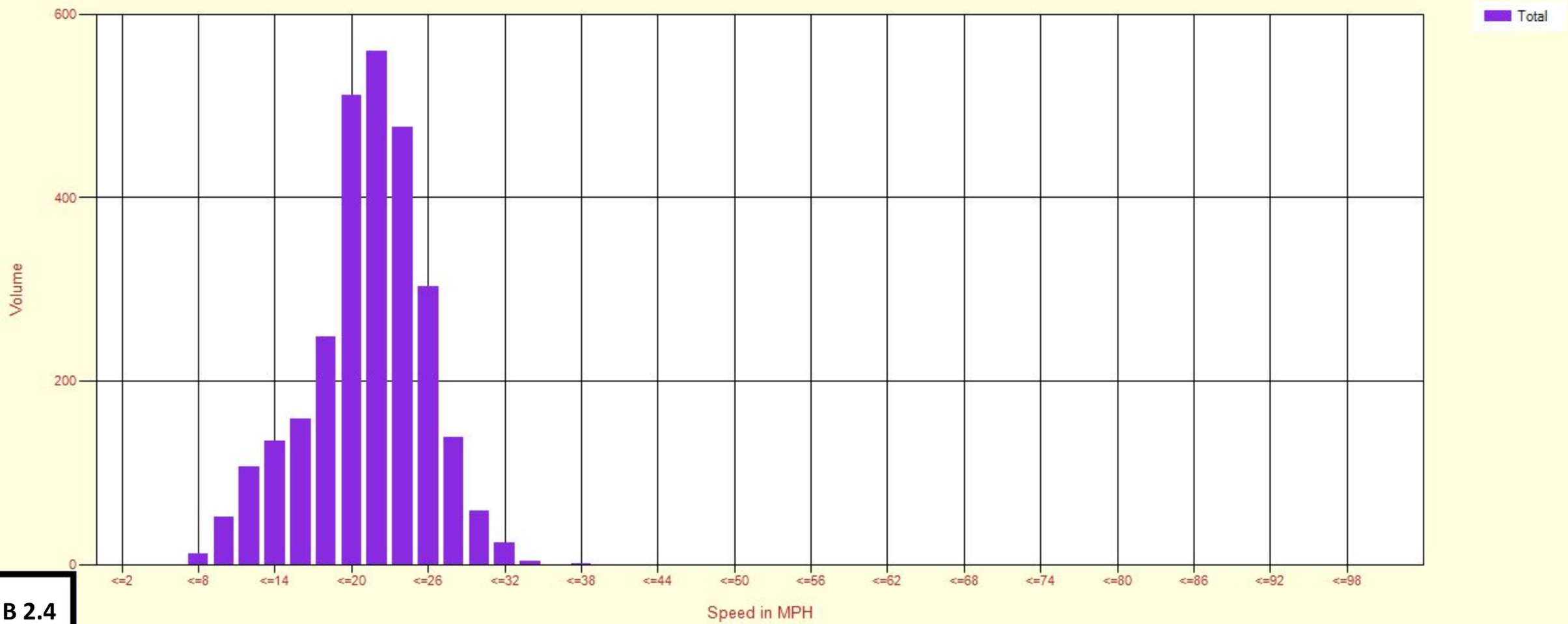
85th Percentile Speed

25

Weekday Data, Location 2

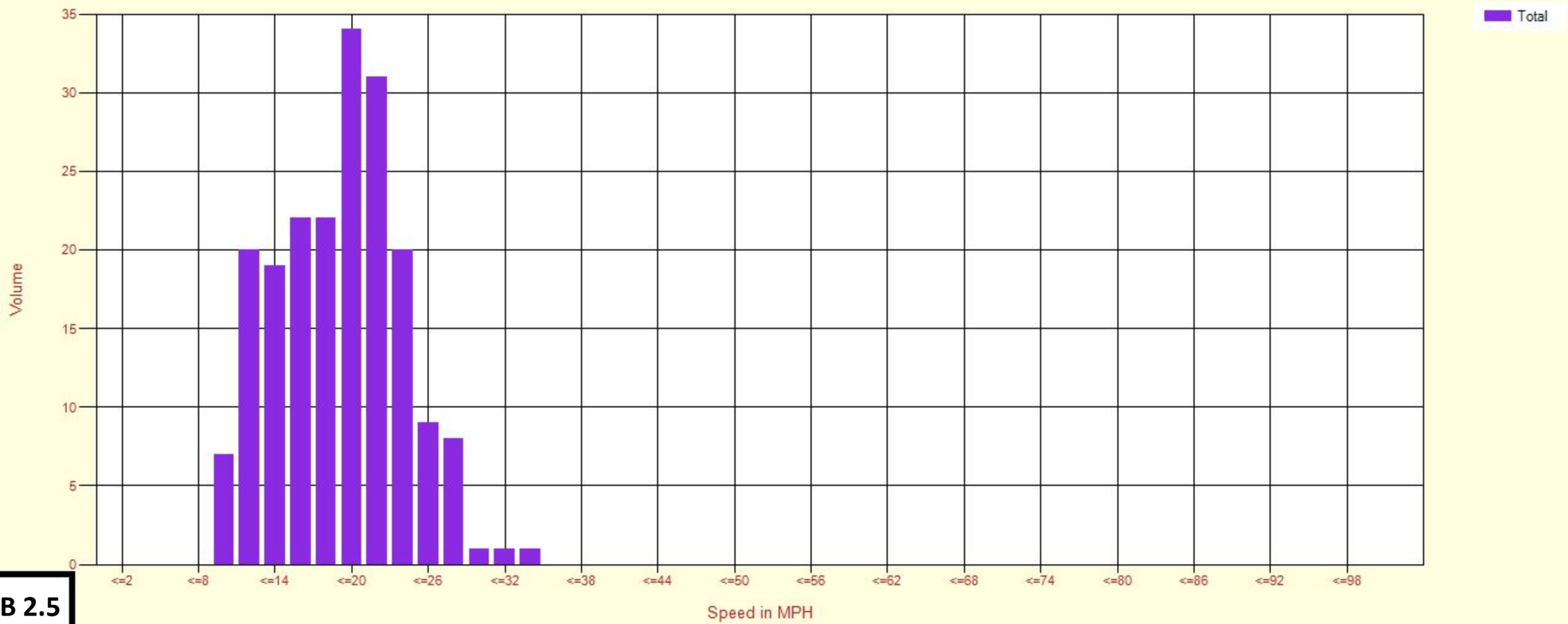
VI. B 2.3

Summit Avenue Location 1
Weekday Speeds



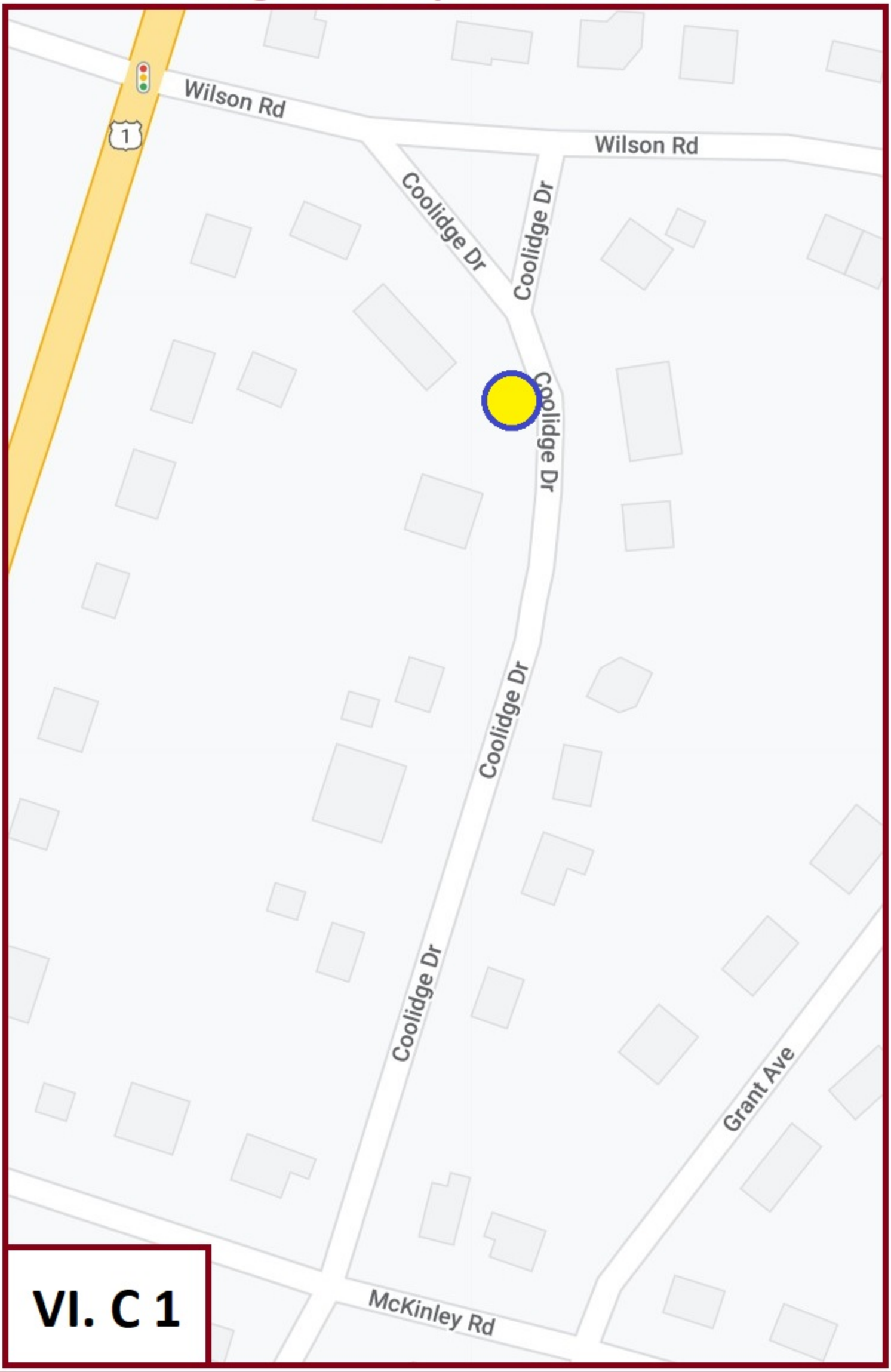
VI. B 2.4

Summit Avenue Location 1
Weekend Speeds



VI. B 2.5

Coolidge Drive Speed Assessment



VI. C 1

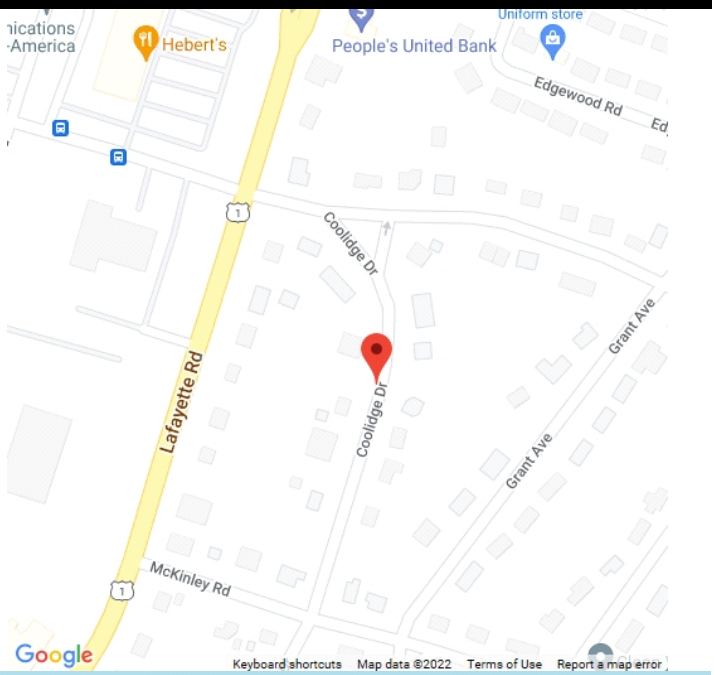
City of Portsmouth
Department of Public Works
Parking Division
Traffic Engineering

PARK PORTSMOUTH

SPEED DATA ANALYSIS

Location

Latitude: 43.042069
Longitude: -70.772415



Analysis Time Period

Start	End
4/21/2022 11:42 AM	4/25/2022 10:56 AM

Vehicles Analyzed

343

Speed Limit



20

Average Speed



21

85th Percentile Speed

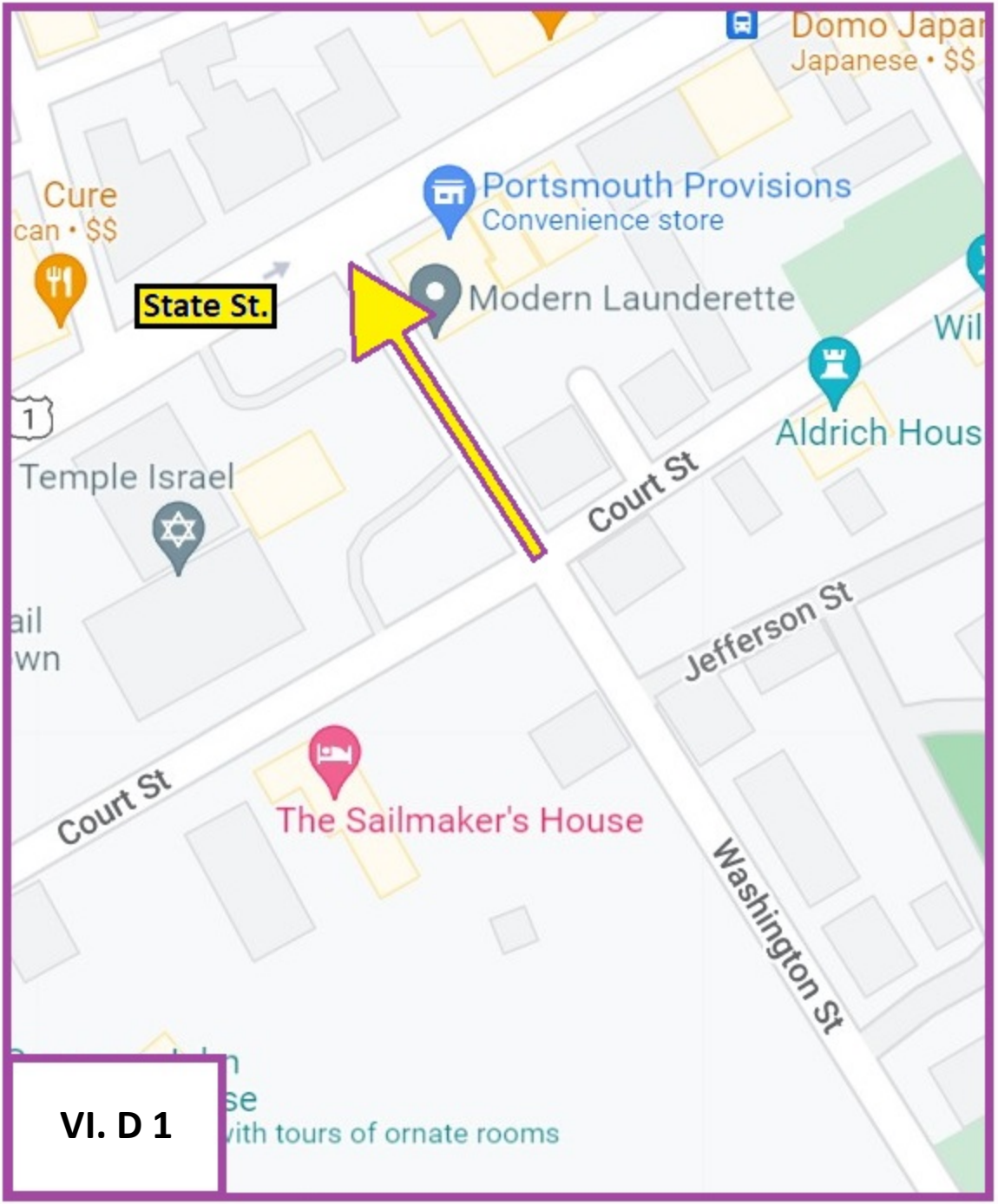


27

Coolidge Drive Speed Data

VI. C 2

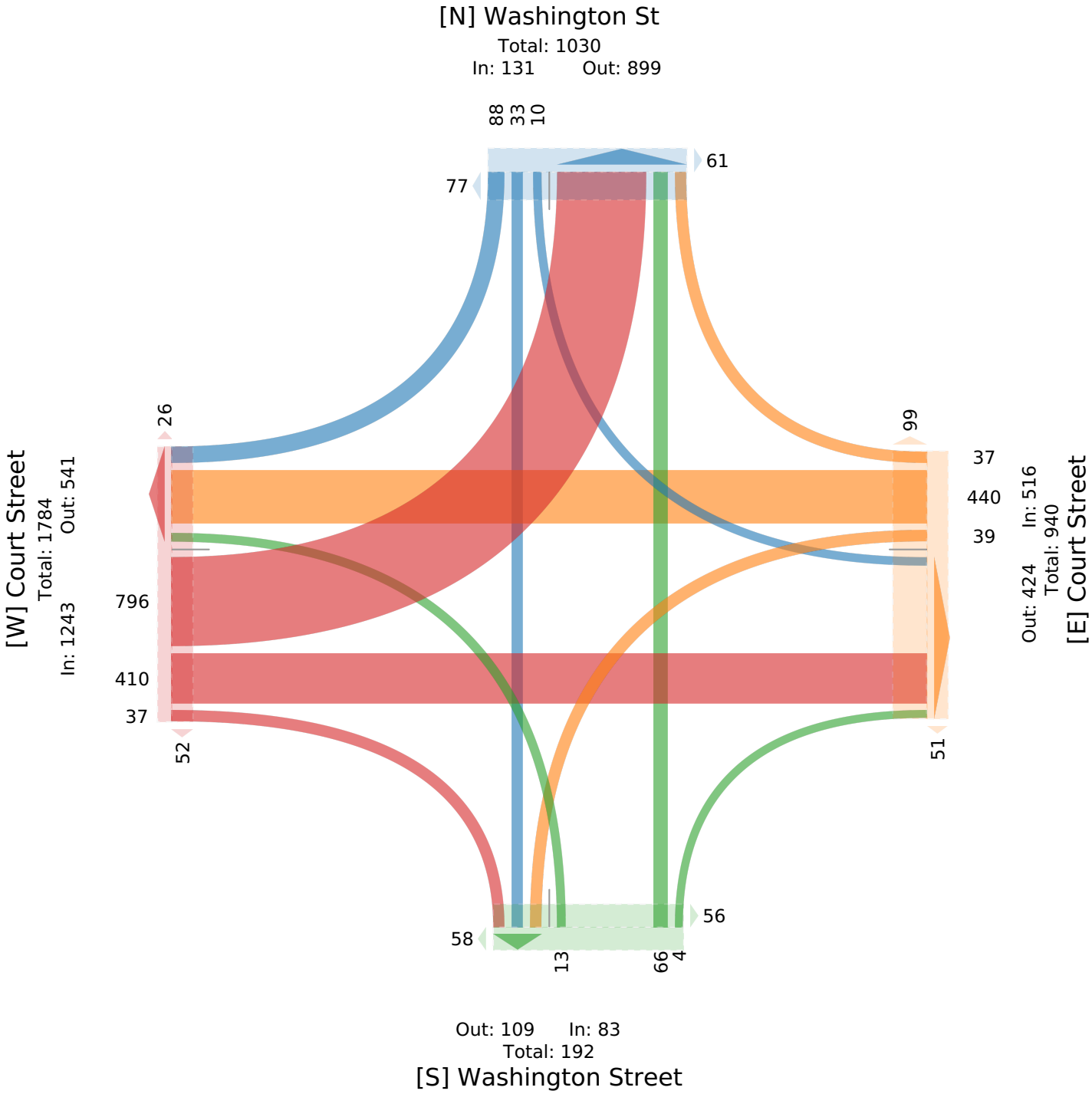
Washington Street: 1-Way from Court to State



VI. D 1

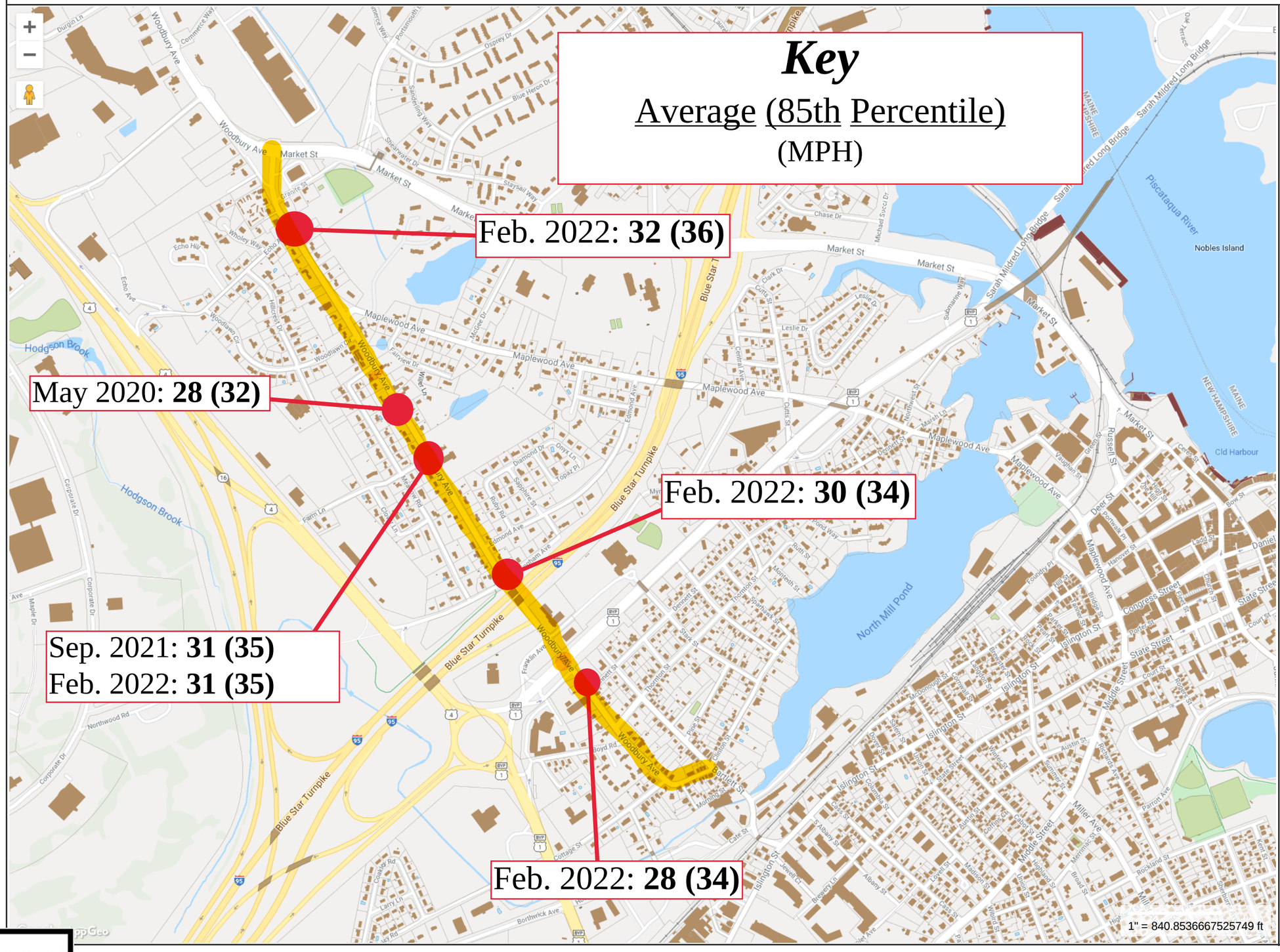
Court at Washington - TMC
Tue Apr 13, 2021
Full Length (6 AM-6 PM)
All Classes (Vehicles, Pedestrians, Bicycles on Road)
All Movements
ID: 827437, Location: 43.076174, -70.755043

Provided by: City of Portsmouth
680 Peverly Hill Road, Portsmouth, NH, 03801, US



Washington Street at Court Street
Turning Movement Data, **April 2021**

VI. D 2



Woodbury Ave Speed Map

Feb. 2022

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

City of Portsmouth, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 4/1/2019
Data updated 7/17/2019

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

Woodbury Ave. Gateway



VII. B 2

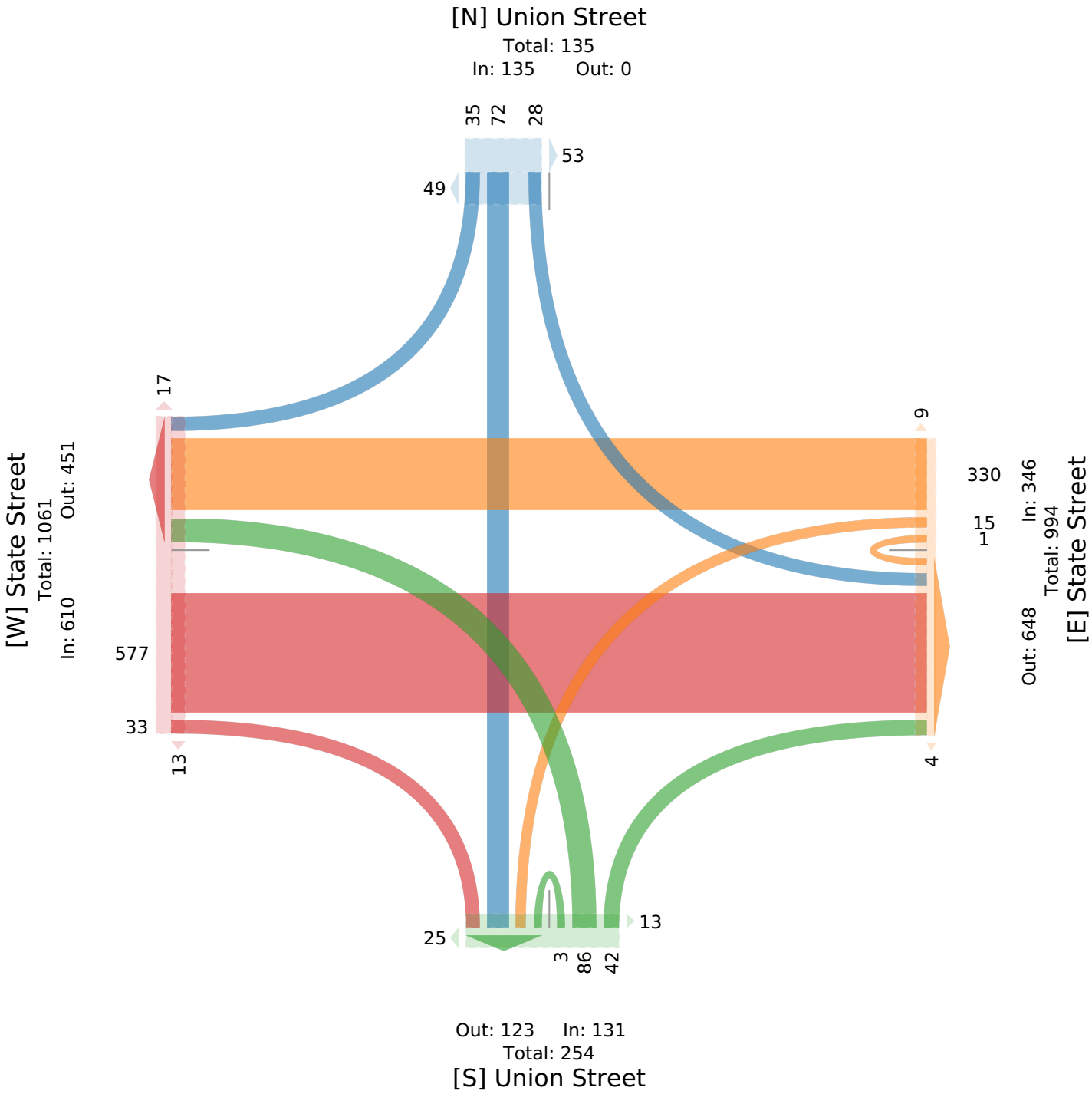
Proposed 4-way Stop: State Street and Union

VII. C 1



State at Union 4-way stop - TMC
Thu Mar 31, 2022
Full Length (6 AM-6 PM)
All Classes (Motorcycles, Lights, Single-Unit Trucks, Articulated Trucks, Buses, Pedestrians, Bicycles on Road, Bicycles on Crosswalk)
All Movements
ID: 935593, Location: 43.071873, -70.766606

Provided by: City of Portsmouth
680 Peverly Hill Road,
Portsmouth, NH, 03801, US



State Street at Union Street -Traffic Data March 2022

VII. C 2

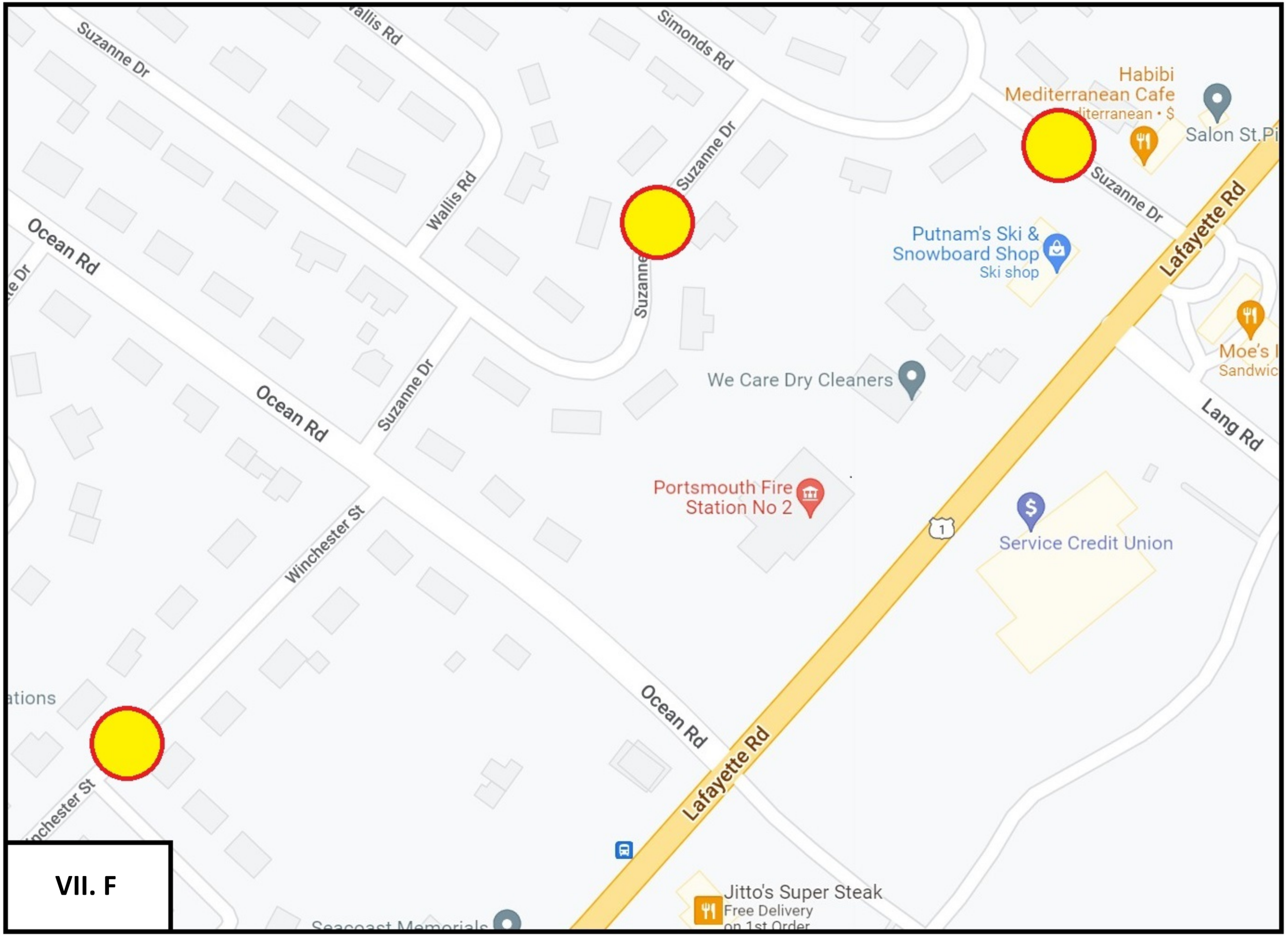
Raynes Avenue and Vaughan Street Proposed One-Way Traffic Flow

- Public Meeting
- April 19, 2022



VII. E

Suzanne Drive Proposed Speed Table Locations



VII. F

VII. G

Portsmouth NH Speed Limit Review #2

PTS Working Group

Agenda

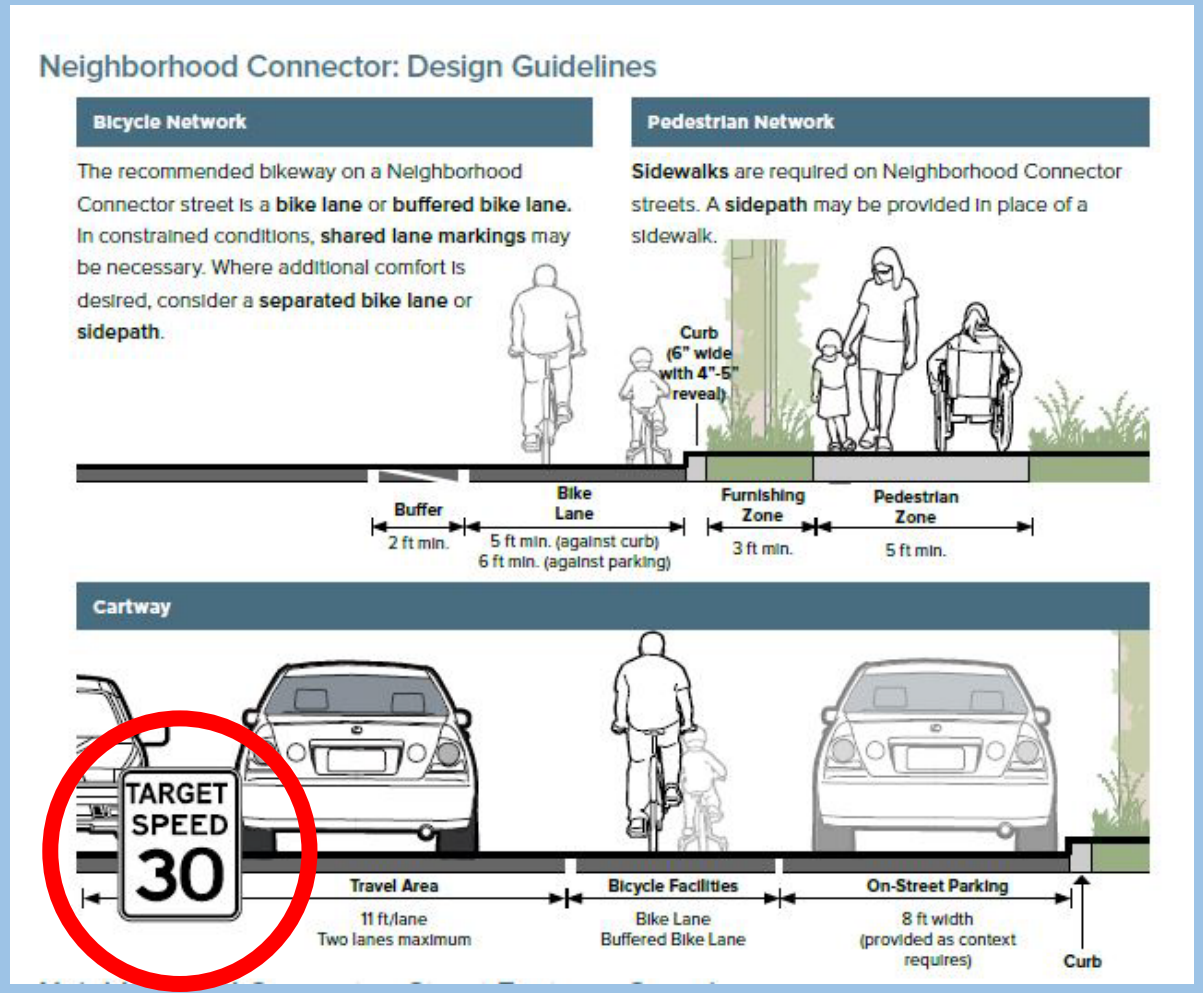
-**Recommendations** for committee to consider

-**Concepts** for committee to consider for future meetings

Recommendations

The speed limit working group has come up with several recommendations for the parking and traffic safety committee to consider

Lower Neighborhood Connector Target Speed to 25



Current Complete Streets Design Guidelines indicate a 30 MPH target speed on Neighborhood Connector roads

Some Neighborhood Connector roads include South Street, Miller Avenue, McKinley Road, Harding Road and Kearsarge Way

The working group recommends lowering this target speed to 25 MPH

Lower Neighborhood Connector Target Speed to 25

Neighborhood connector streets with limits **higher** than 25 include:

• Islington Street (Spinney Road to Maplewood Avenue)	Posted at 30	*These streets are not listed with a speed limit in the Chapter 7 Ordinance, as thus have defaulted to 30 MPH limits*
• Parrott Avenue	No Limit Posted, Defaults to 30	

Recommend that these streets be lowered by ordinance to 25 MPH

City Staff has data supporting these streets to be lowered to 25 MPH under current New Hampshire State Law

Middle Road 2022 Trial

-Re-install 2021 temporary traffic calming measures

-Lower speed limit to 25 MPH

-Install RRFB at Riverbrook Condos crosswalk



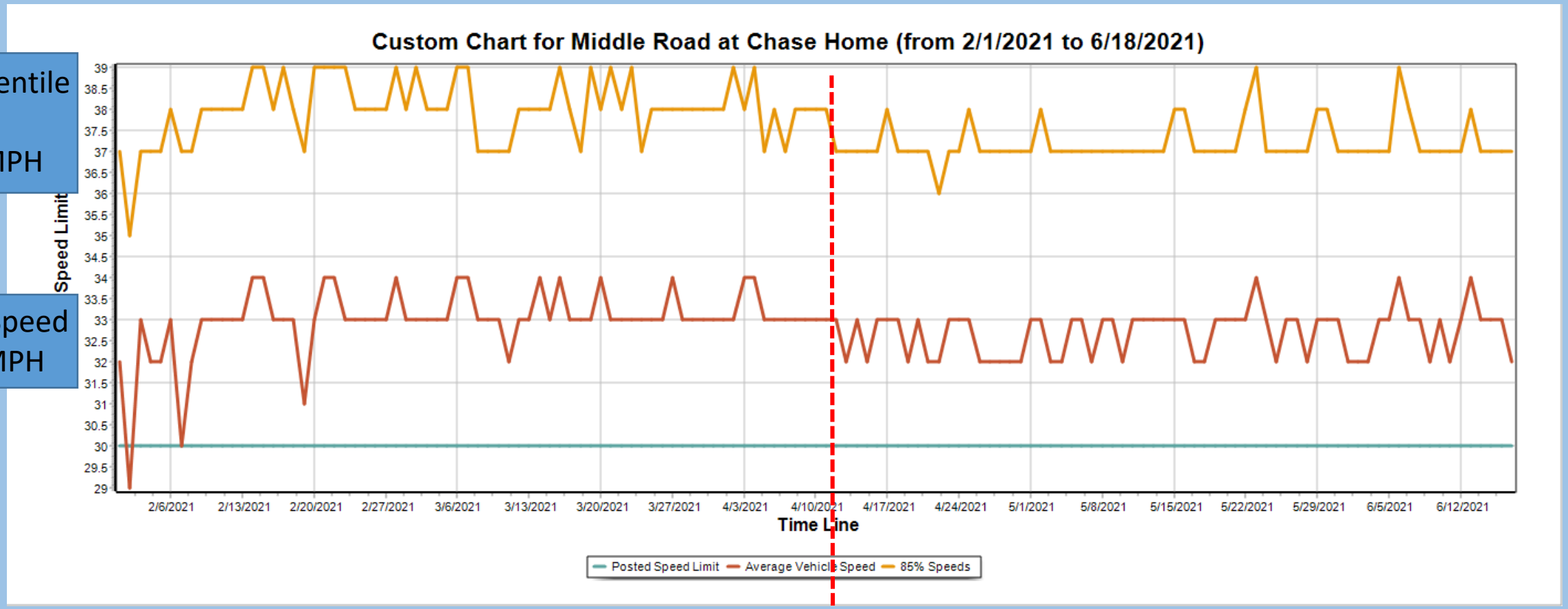
Monitor and evaluate speed over the summer with these modifications

Middle Road 2022 Trial

Feb. 2021 – June 2021 Speed Data

85th Percentile Speeds ~37-39 MPH

Average Speed ~ 32-33 MPH



Mid-April 2021
Addition of Temporary Traffic Calming Devices;
Speeds Drop ~ 1 MPH

Middle Road Long Term CIP Planning

Look into long term traffic calming efforts for the CIP

-Roundabout at Peverly Hill / Middle Road Intersection

- Raised Crosswalks

- Narrowing the Streetscape

- Curbed Sidewalks

- Realignment of Middle Road / South Street Intersection

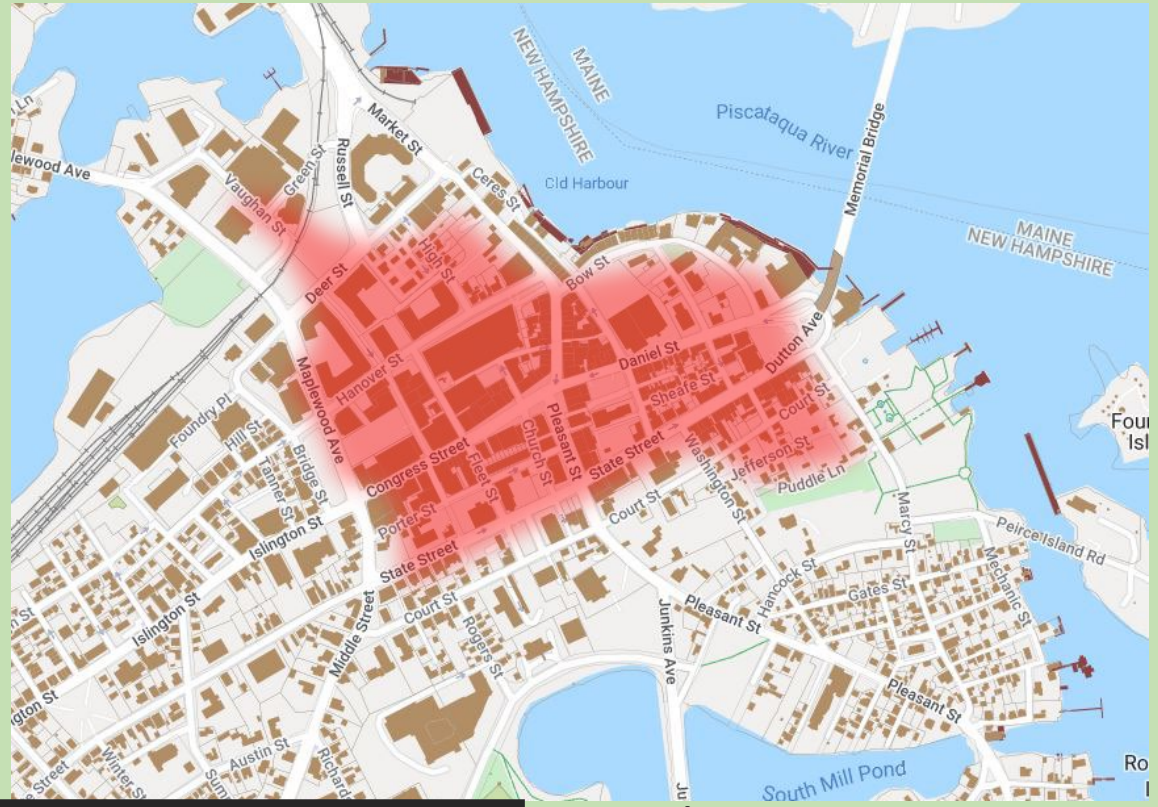


Concepts for Committee to Consider

Concepts that will be brought
back at a future meeting if
desired

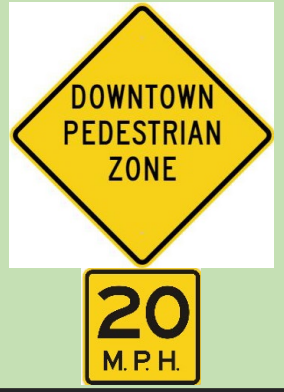
Downtown Advisory Speed Zone

The creation of a geographical downtown speed / pedestrian zone with a target speed of 20 MPH



*** Map shown as example**

Would necessitate a 20 MPH warning/advisory sign, as the lowest limit allowed under current NH Statute is 25 MPH



Advance Crosswalk Stencil / Decal

Design and installation of a stencil / sticker

reminding pedestrians to be alert as they enter crosswalks located within the downtown advisory speed zone







Neighborhood Gateway Signage

-Develop a standard Portsmouth sign for key neighborhood entry points

-**Not** equivalent to larger municipal entry signs



Signs would include

- Name of neighborhood being entered

(i.e. Elywn Park Neighborhood, Frank Jones Farm Neighborhood)

- Posted Speed Limit

-Reminder to respect speed limit or other matters



Summary of Recommendations to the Committee

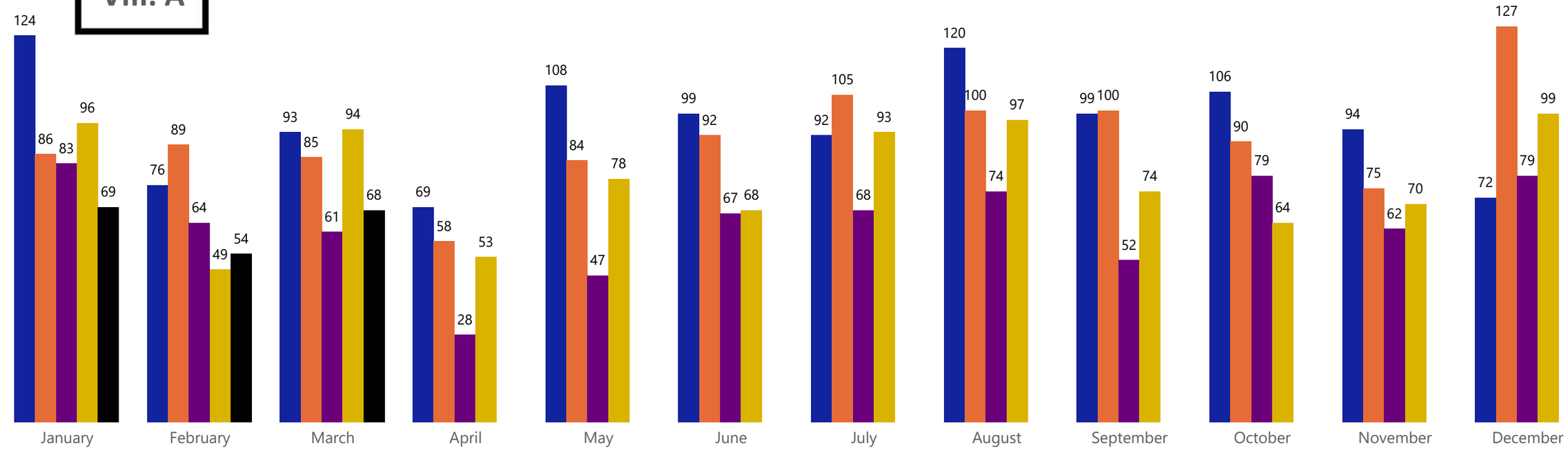
- Lower complete streets design guidelines target speeds for neighborhood connector streets from 30 MPH to 25 MPH
- Ordinance change to lower affected streets to 25 MPH
- Re-implement temporary traffic calming measures on Middle Road with a 25 MPH limit and monitor speeds; RRFB at Riverbrook condos; long term improvements for the corridor

Summary of Concepts to Consider

- Downtown advisory speed zone
- Advance crosswalk stencils / decals for downtown advisory speed zone
- Neighborhood gateway signage

VIII. A

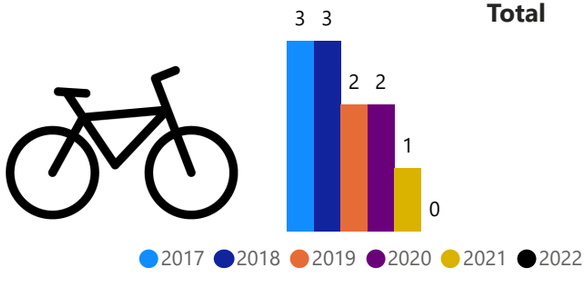
PORTSMOUTH ACCIDENT REPORT

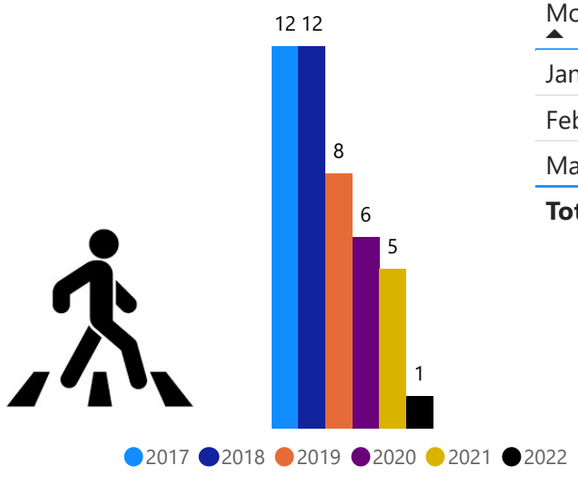


March 2022 - **45** reportable crashes | damage valued > $1,000

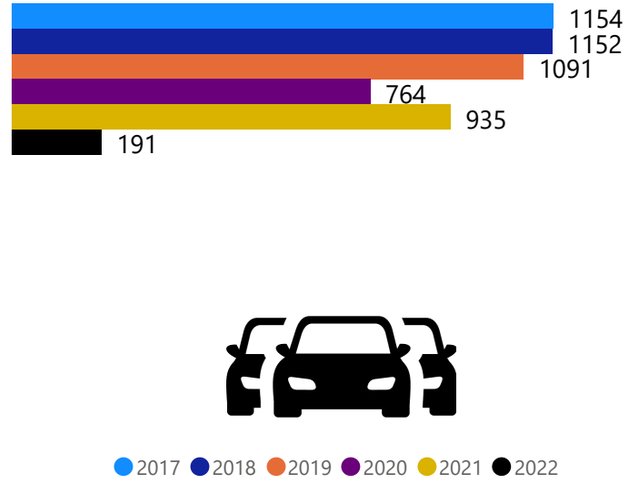
YEARLY TOTALS

Month	2022
January	0
February	0
March	0
Total	**0**





Month	2022
January	0
February	0
March	1
Total	**1**



RRFB Near Islington and Vine



VIII B.1

Proposed Crosswalk and RRFB at Entry to Rail Trail just west of Islington St. and Vine St.



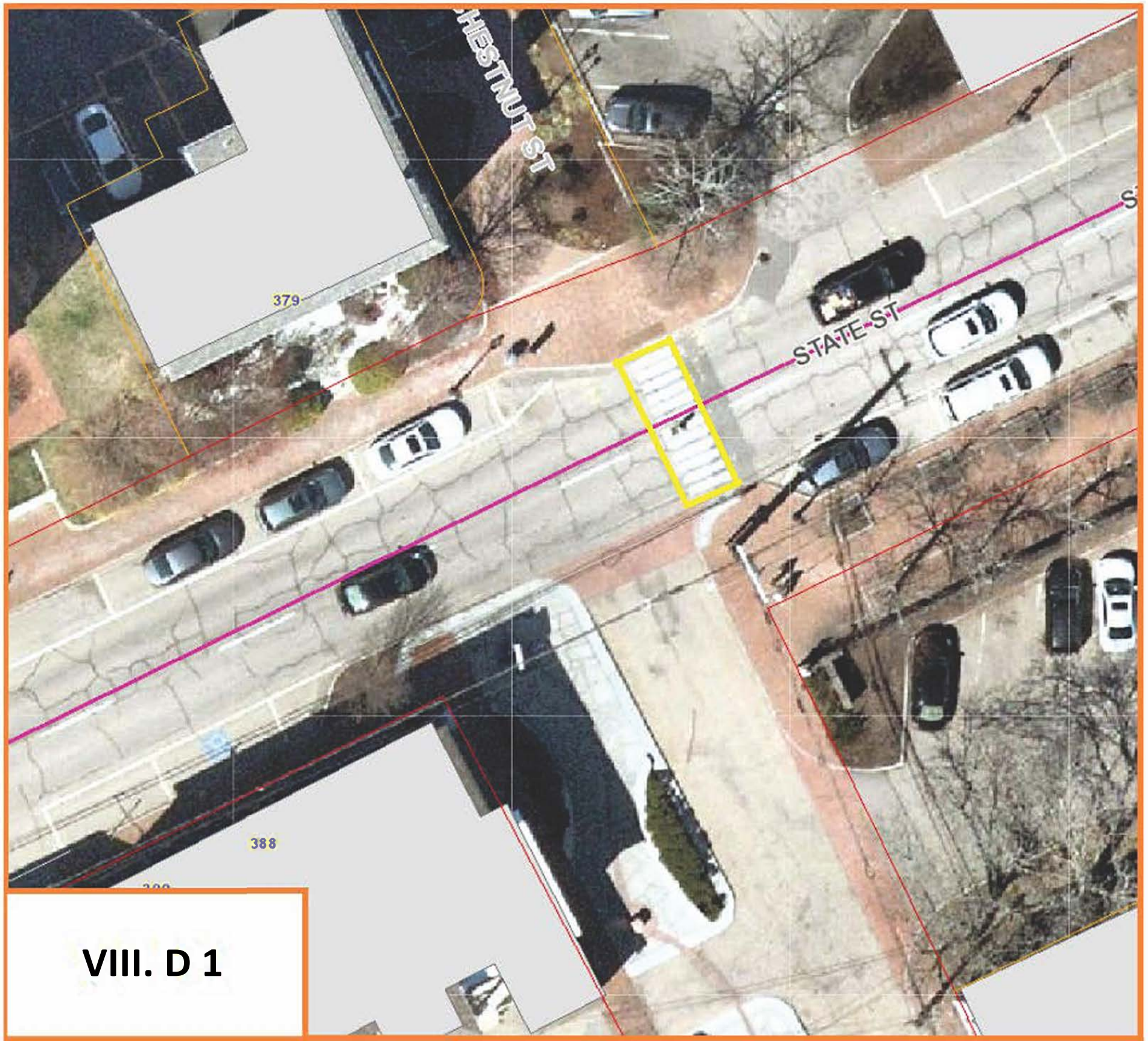
VIII. B 2

South and Broad
Proposed RRFB



VIII. C

State Street at African Burial Ground RRFB



VIII. D 1

Subject
Crosswalk on State Street

Address
379 State Street, Suite # 2
Portsmouth, New Hampshire. 03801

Message
Good morning All,
My name is Bob Lenahan and I am a business owner on State Street here in Portsmouth. I have been at this current location since 2007. I am inquiring about an illuminated cross walk signal for the crosswalk on State Street. The location is from the African burial ground side of the street towards the Music Hall. I have told the Portsmouth Police that the speed limit is broken on a daily basis. The current signage for the crosswalk is an arrow and standard crosswalk sign. This does no one any good. I have been outside and yelled at the drivers (Most looking at cellphones) who speed through the crosswalk with total disregard for anyone who is standing at the crosswalk edge. When we have large snow piles it is very tough to see anyone. I have sent emails to the past 3 administrations in Portsmouth and have never received a response. I have spoken to Public Works, they explained that the signals are costly. A life is costly and so is a lawsuit. When the City had the road dug up and replaced the overhead wires to underground wiring that to me would have been the most opportune time to install signals. I've noticed a few new solar signals on Middle Street. They work great. The City needs something to illuminate and blink to allow pedestrians to cross without fear. Many residents cross from Feaster apartments. Many elderly cross to enjoy the Music Hall. Families with children and strollers wait for just the right time to cross. I believe this is an accident waiting to happen. Please install a crosswalk signal on State Street. I know that State Street is considered part of Route 1A and Route 1. Does the City need permission from NHDOT? Thank you all so very much for your time. Have a nice day! Bob Lenahan

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