PARKING and TRAFFIC SAFETY COMMITTEE
ACTION SHEET

3:00 P.M. – September 2nd, 2021
Conference Room A

PRESENT: City Councilor/Chairman Peter Whelan, City Manager Karen Conard, Public Works Director Peter Rice
Members: Mary Lou McElwain, Steve Pesci, Jonathan Sandberg,Harold Whitehouse, Fire Chief Todd Germain, Police Captain Mike Maloney, Erica Wygonik.

CITY STAFF: Parking Director Ben Fletcher

ACTION ITEM FOR CITY COUNCIL
• Request for Approval of Executed Valet Agreements of Portwalk Hampton and Portwalk Marriott.

1. Financial Report – Accepted and placed on file financial report dated July 31, 2021.

2. Public Comment Session – There were 8 speakers: Chuck Collins (Little Harbor Road Analysis), Lisa Oakes (Little Harbor Road Analysis, Little Harbor Dog Waste, Bartlett Street Traffic Change), Liza Hewitt (Middle Road Traffic Calming Pilot, Bike Route on Lincoln Positive Feedback), Kelly Shaw (Banfield Road Speeding, Box Truck Usage and Traffic), Robert Najar (Little Harbor Road Speeding), Matt Glenn (Bike Lanes and Passes at Route 1 Bypass), Paige Trace (Speeding on Woodbury Avenue), Andrew Bagley (Cross Inquiry for Chapel Street and Bow Street, Codifying Veteran Parking, First Time Offender Parking Tickets).

3. Request for Approval of Executed Valet Agreements
Portwalk Hampton.
Portwalk Marriott.
Voted to approve agreements as shown and move to City Council for approval.

4. Request for RRFB at Wentworth Road (1B) and Sagamore Street.
Voted to revisit after area is rebuilt, pending sidewalk installation along Route 1B.

5. Request for Traffic Calming and Speed Controls on Little Harbor Road.
Voted to have staff place radar device further down Road, analyze results and report back.

6. Request for RRFB (flashing beacon) at crosswalk(s) situated at Marcy and Pleasant (Sanders Fish Mkt.).
Voted to have staff complete on-site visit, and review data to assess need for RRFB (flashing beacon) and report back.

7. Request for traffic calming measures on Sherburne Road, by residents of Sherburne Road
Voted to have staff continue to monitor and report back.

8. Request to review site distance at intersection of Washington and Pleasant.
   Voted to accept Public Works Director Peter Rice's recommendation, based on review, for no action at this time.

9. Cate Street and Bartlett Street progress update by Public Works Director Peter Rice.
   - *Informational, no action required.*

10. Monthly accident report from Police.
    - *Informational, no action required.*

11. Bike and vehicular traffic volume data.
    - *Informational, no action required.*

12. Two Traffic Signals at Borthwith Avenue, Hodgdon Brook, and Coakley Road and Cotage Street at Route 1 Bypass. – *Informational, no action required.*

13. PTS Action Items.
    - *Informational, no action required.*

14. Adjournment – At 4:07 p.m., **Voted** to adjourn.

Respectfully submitted by: Shanleigh McGonagle